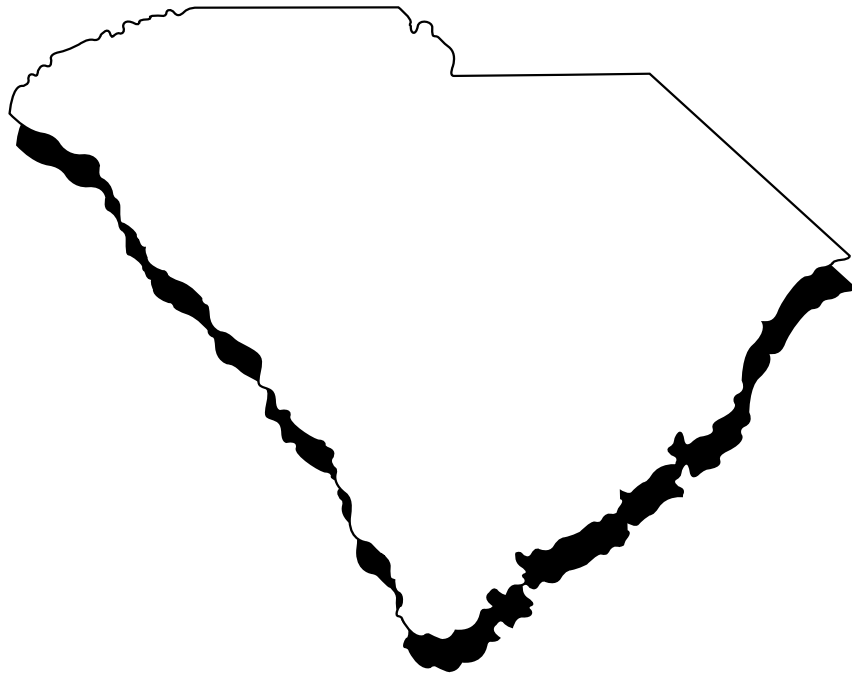


# SOUTH CAROLINA DEPARTMENT OF LABOR, LICENSING AND REGULATION



## 2000-01 ANNUAL REPORT

Jim Hodges, Governor  
Rita McKinney, Director





# LLR

## SOUTH CAROLINA DEPARTMENT OF LABOR, LICENSING AND REGULATION

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The Honorable Jim Hodges  
Governor of South Carolina

Enclosed is the seventh Annual Report from the South Carolina Department of Labor, Licensing and Regulation for the fiscal year ending June 30, 2001.

This report attempts to reflect the activities and development of the agency during this period. Any additional information desired can be obtained from this office.

Respectfully submitted,

A handwritten signature in cursive script that reads "Rita M. McKinney". The signature is fluid and elegant, with the first letters of the first and last names being capitalized and prominent.

Rita M. McKinney

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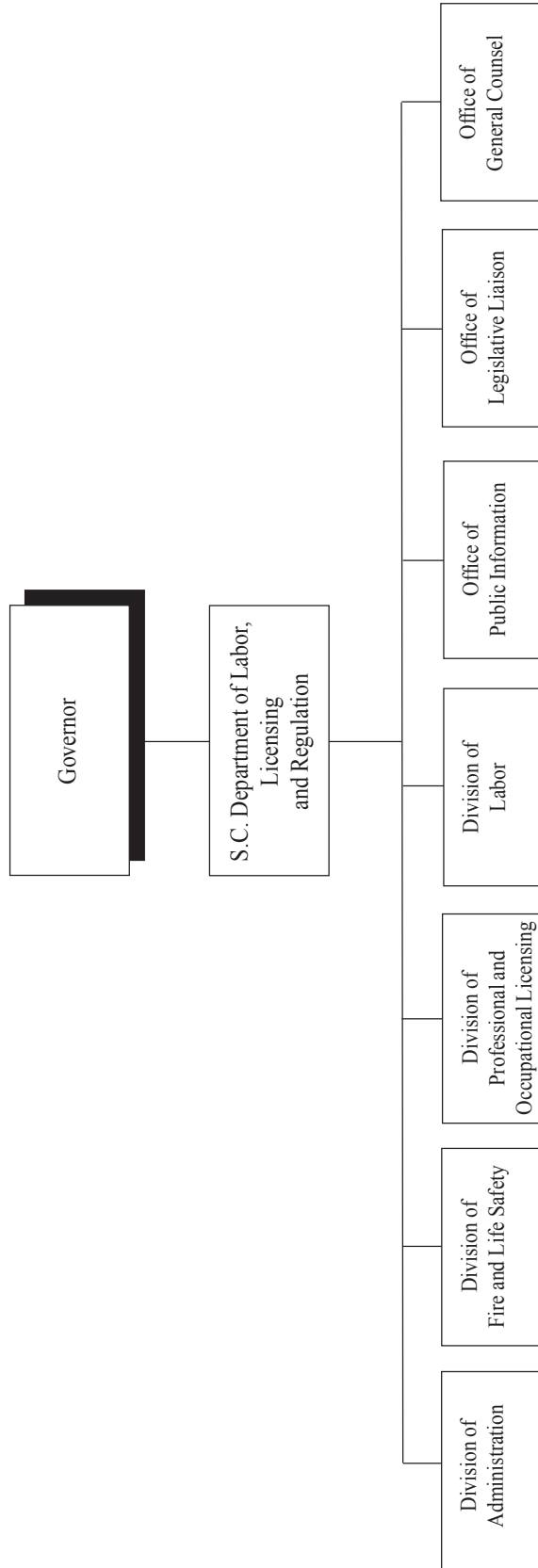
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## **Agency History**

The South Carolina Legislature restructured a significant portion of state government in 1993. Effective February 1, 1994, Act 181 created the South Carolina Department of Labor, Licensing and Regulation (LLR). This legislation merged the Department of Labor, State Fire Marshal's Office, the South Carolina Fire Academy and 38 professional and occupational licensing boards to form the new agency.

The legislation empowered the Governor to appoint a director of the agency with the advice and consent of the Senate.

LLR is organized into four divisions: Fire and Life Safety, Labor, Professional and Occupational Licensing and Administration.



# Mission Statement

## **Making South Carolina a Safer and Better Place to Work and Live**

The South Carolina Department of Labor, Licensing and Regulation will accomplish its mission by:

- Promoting a regulatory climate that provides a safe and healthy environment where businesses can be successful in a manner that benefits our citizens;
- Conducting appropriate inspection and complaint investigation programs and, when necessary, pursuing enforcement options as provided by law;
- Administering licensing, permitting and certification programs, as provided by law; and
- Providing appropriate education, information, and outreach programs.

# Accomplishments 2000-01

## Division of Fire and Life Safety

### *Office of State Fire Marshal*

- Conducted seven State Fire Marshal certification courses across the state.
- Entered into the third year of a three-year grant with the South Carolina Department of Health and Environmental Control to conduct fire safety education programs which provided smoke alarm installations in Charleston, Chesterfield, Fairfield, Marlboro, Orangeburg and Williamsburg counties.
- Presented a two-day workshop for fire safety educators conveying basic knowledge and skills necessary to effectively deliver safety and survival behavioral messages.
- Conducted two-day grant writing workshop for fire service and public administrators.
- Partnered with the S.C. Department of Education to provide fire safety curriculum to special needs children.
- Conducted/hosted the Mid Atlantic Association of State Fire Commissions Conference.
- Expanded Freddie Fire Safety Curriculum distribution from 245,000 students the previous year to 285,000 students.
- Conducted specialized training on the National Fire Incident Reporting System during a two-day workshop.
- Developed smoke alarm installation and educational program with the Department of Disabilities and Special Needs to reach high-risk families.
- Distributed approximately 70 computers marked for surplus property to encourage participation in the State Fire Incident Reporting System.
- Attended training classes, which included code changes, legal requirements, customer relations and handling of LP gas.
- Expanded engineering staff's role in educating designers, contractors and local officials about fire protection requirements and methods.
- Developed a resource library, housing videos and materials to assist with fire safety education.

### *The South Carolina Fire Academy*

- Provided 35 instructor recertification workshops for 298 instructors and conducted three instructor update programs for 38 students.
- Conducted 21 Aircraft Rescue Firefighting classes with 146 students including 68 firefighters from across the country trained in the 48-hour IFSAC Certification Course Basic Aircraft Rescue Firefighting.
- Conducted 12 Instructor Methodology Courses with 145 students.
- Conducted one Chief Fire Officer seminar for students.
- Conducted one Fire Officer Symposium for students.
- Co-hosted the annual Instructors' Improvement Conference at the Fire Academy in partnership with the S.C. Society of Fire Service Instructors.
- Conducted four seven-week Firefighter II programs, which is an IFSAC-accredited program that meets the NFPA 1001 Standard for Firefighter II.
- Conducted the annual Southeastern Weekend Fire School.
- Conducted 1,273 programs for municipal departments, reaching 15,659 students for 381,663 student hours; and 164 industrial programs reaching 2,419 students for 39,409 instructor hours. This was a total of 1,437 programs reaching 18,048 students for 421,072 contact hours.

## Division of Labor

- The Office of OSHA Voluntary Programs established a goal of increasing the number of annual consultative visits to businesses by 25 percent in fiscal year 2001. Hazards identified and corrected totaled 9,521. In fiscal year 2001, OVP consultants saved South Carolina businesses \$5 million in OSHA fines.
- South Carolina continued to lead the nation with the most VPP Star sites in any state plan state. The Office of OSHA Voluntary Programs continued to offer regional training programs and on-site consultations free-of-charge to employers across the state.



- The Office of Labor Services continued to educate the public through mail outs, personal contacts and speaking engagements throughout the year. News conferences were held in Greenville with both print and TV media to discuss child labor laws and requirements to further educate the employers of their responsibilities. The office changed the territory of the investigators to better utilize personnel.
- The Office of Labor Services reclassified an administrative assistant to an Intake Officer. The intake officer took complaints related to wages and child labor issues statewide. This officer is available through a toll-free number from 8:30 a.m. to 5 p.m. Monday through Friday.
- The Office of Labor Services investigated 100 percent of all complaints received.
- The Office of Labor Services worked to fairly resolve a significant amount of disputed citations with employers to avoid expensive litigation procedures.
- The Office of Labor Services updated its Web page to include a complaint form and instructions, and posted questions and answers to frequently asked questions.
- The OSHA Compliance Section continued its policy not to issue citations for other-than-serious violations corrected during an inspection. This resulted in the immediate abatement of 3,126 violations. The Compliance Section continued to give an additional 15 percent penalty reduction for immediate abatement of serious hazards.
- The Office of Elevators and Amusement Rides produced an amusement ride safety coloring book for children that was distributed at the State Fair in Columbia.
- The Labor-Management Mediation Office is strengthening its relationship with the Federal Mediation and Conciliation Service to offer better service. The office continues to communicate with employer and union representatives on a pro-active basis during negotiations to offer suggestions and assistance to keep work stoppages to a minimum.
- The Migrant and Seasonal Farm Workers Commission continued to distribute to growers, workers, agencies and organizations the video package "Steps to Compliance - An Educational Tool for Growers in South Carolina" and "Avoiding Immigration Discrimination in Agriculture." The Commission continues to work with the State Housing Authority and Design Corps on obtaining a HOME grant for migrant housing. Many seminars on housing were sponsored. The Commission continues to update and distribute "South Carolina Migrant Services," a handbook available in English and Spanish.

### **Division of Professional and Occupational Licensing (POL)**

- Instituted procedures to ensure employees are available at all times to answer customer inquiries.
- Purchased a new data management system to unify the licensing process for all boards. The system has already been implemented for one board with 12 others scheduled for implementation by the end of the calendar year. The system will provide for:
  - Improved reporting capabilities
  - Internet license renewals
  - Improved office and division-wide data collection, searches and information
  - Simplification of the licensing process for all boards
- The Division and the Office of Public Information continued to produce "Career Close-Up" pages for newspapers throughout the state. Each week, a profession or occupation was highlighted and interested students interviewed. Information provided, at a minimum, included education requirements, venues of practice, salary prospects and licensing information.
- Employees at all levels participated in developing the division's strategic plan.
- Developed and implemented, with the Office of Information Services, intranet upgrades which provide for greater management access to and dissemination of information by management level staff.
- Participated in the successful online renewal pilot project with the Office of Information Resources.
- Developed new board Web site format, providing licensees and the general public easier access to licensing and agency information and reducing staff time required to respond to routine inquiries.
- Established guidelines, which provide for greater uniformity in the disciplinary process.
- Redefined and updated revenue codes to provide for greater accuracy of management/financial reporting. New coding structure provides for sub-categories of licenses to ensure duplication of information is reduced.
- Provided training and policy manual to board members.
- Developed a licensing orientation program for new and potential licensees.

- Provided speakers and trainers to schools, colleges, professional associations and others.
- Researched systems to reduce amount of paper use for required board functions. This will be implemented during the 2001 calendar year.
- Developed and implemented a system to reduce amount of paper used in the building codes approval process. This system is the first of its kind in the nation.
- Received a national award for a real estate training program.
- Revised several practice acts to bring them in to conformance with the division's "Engine" legislation which provides policy and procedural context for all licensing boards under the LLR umbrella.
- The Cosmetology Board successfully established and offered instate/inactive license status to licensees.
- The Board of Dentistry served as liaison to Southern Regional Testing Agency, Inc. (SRTA), which administers clinical dental and dental hygiene examinations to ensure that only practitioners meeting state-established requirements were licensed and practicing.
- The Board of Nursing successfully participated in an online license renewal pilot project.
- The Board of Nursing was one of seven nursing boards nationwide selected by Citizens Advocacy Center, Washington, DC, to participate in pilot project PREP (Practitioner Remediation Enhancement Project).
- The Board of Nursing administrator was chosen to represent the National Council of State Boards of Nursing at National Landmark Conference on Nursing Shortage in Edmonton, Alberta, Canada.
- The Board of Nursing's manager of Regulatory/Compliance was chosen to organize and conduct an investigators summit on Elderly Abuse in at the National Council of State Boards of Nursing in Chicago.
- The Board of Nursing assisted in the funding of Colleagues in Caring grant (through Robert Wood Johnson Foundation) for Nursing Workforce Development in South Carolina.
- The Board of Occupational Therapy's administrator presented a program on the utilization of Web sites by state regulatory agencies.
- The Board of Occupational Therapy's chairman and other board members presented an educational program at the annual meeting of the South Carolina Occupational Therapy Association (SCOTA)
- The Board of Optometry provided mail outs to inform the public and licensees of four issues: Cosmetic Contact Lens Abuse, SilverRx Card Program, Continuing Education Requirements, and Vehicle Window Tinting.
- The Board of Optometry accepted COPE for help in identifying continuing education approval.
- The Board of Opticianry members and administrator participated in national and local meetings.
- The Board of Opticianry administrator participated in national practical examination development discussion for examination in Opticianry.
- The Board of Opticianry adopted an Opticianry Code of Ethics for Opticians in South Carolina.
- The Board of Opticianry provided mail outs to inform the public and licensees of four issues: Cosmetic Contact Lens Abuse, SilverRx Card Program, Continuing Education Requirements, and Vehicle Window Tinting.
- The Board of Opticianry hosted a national meeting on the development of a national practical examination.
- The Board of Professional Counselors, Marital and Family Therapists, and Psycho-Educational Specialists published *NEWSFLASH* newsletter; and revised "In A Nutshell" summary of licensure procedures.
- The Board of Professional Counselors, Marital and Family Therapists, and Psycho-Educational Specialists sponsored the South Carolina Educators' Meeting for Higher Education Degrees for Licensure.
- The Board of Professional Counselors, Marital and Family Therapists, and Psycho-Educational Specialists approved acceptance of NCE and NDMHCE examinations for licensure.
- The Board of Architectural Examiners co-sponsored a one-day workshop for building officials statewide. Co-sponsoring the workshop decreased Board costs.
- The Board of Architectural Examiners created an electronic log of complaints received; revised procedures for opening complaints to more accurately capture data and to ensure consistency in handling.

## **Administration**

- Developed and completed the Request for Proposals (RFP) for a consolidated licensing system.
- Since January 1, 2001, LLR's Web site has accumulated 5,496,848 hits, making it one of the most visited sites in South Carolina state government.
- Converted numerous work forms to word processing templates. This conversion also has allowed LLR to place more than 100 forms on the agency Web site for downloading by the public.
- Placed licensee verifications on the agency's Web site. Tens of thousands of previously mailed verification requests are now handled electronically without intervention of agency staff. The Board of Medical Examiners had more than 40,000 Web site requests for physician license verifications in May 2001. Agencywide, online verifications tripled over the past year.
- Director Rita McKinney met with 284 of the agency's employees during this year to better understand employee concerns and needs.
- The exit interview process was examined, and a new questionnaire was developed and utilized. The results are shared quarterly with the Leadership Team, which uses the data to implement changes.
- A new orientation program was developed and delivered to every agency employee and will be used for all new employees. The orientation program focuses on the agency's strategic plan with a primary focus on customer service. With agency expectations stated clearly upon arrival, employees are clear as to agency expectations.
- Agency supervisors completed 100 percent of their performance evaluations in a timely manner.
- The Leadership Team hosted an employee appreciation day luncheon for all agency employees.
- The agency's turnover rate decreased from 8.15 percent in fiscal year 2000 to 5.67 percent in fiscal year 2001.
- Conducted the following on-site programs for employees: blood drives; mammogram van visit; health/benefits fair; pre-retirement planning seminar; and employee health preventative brown bag lunches.
- Established Dial-A-Job telephone line for easy access to vacancy information.
- Exceeded Minority Business Utilization plan goals by 56 percent.

## **Public Information**

- Along with the OSHA Office of Voluntary Programs, implemented year two of a statewide media campaign on worker safety called "SafetyWorks!"
- Continued a statewide media campaign to reduce fire deaths under the slogan, "Survivor or Statistic. Get Fire Smart." The campaign included a TV public service announcement, bumper stickers and brochures with fire safety messages. The Office, along with South Carolina Educational Television, was a finalist for an emmy for the campaign's PSAs.
- For the third consecutive year, the office earned a first-place award in the newsletter category of the South Carolina Press Association's annual awards. The award was for *LLR Times*. The office placed third in the same category for "Fire and Life Safety News." The office also received a third-place award for its Web site.
- Earned a Certificate of Merit through the South Carolina Chapter of the Public Relations Society of America for the Career Close-Up pages, which appear in newspapers across the state to help increase students' awareness of career possibilities.
- The office, along with POL, continued to produce "Career Close-Up" pages for newspapers throughout the state. Each week, a profession or occupation was highlighted and interested students interviewed. Information provided, at a minimum, included education requirements, venues of practice, salary prospects and licensing information.
- Produced new brochures, newsletters and other educational materials about agency programs, boards and offices.
- Redesigned and continued to expand information available to the public through the agency's homepage on the Internet.
- Began the first phase of creating a strategy to enhance the agency's profile.
- Held several news conferences on issues affecting the agency.

# **DIVISION OF FIRE AND LIFE SAFETY**

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The Division of Fire and Life Safety serves as the fire safety focal point for South Carolina, maintaining a statewide delivery system for fire prevention, protection and training services. The division provides leadership, guidance and services needed by the fire service to carry out its responsibilities at the local level. The Office of State Fire Marshal and the S.C. Fire Academy comprise the division.

## **Responsibilities**

Statutory responsibilities for the primary programs of the division are as follows:

Code Enforcement (23-9-10 through 23-9-180):

Charges the State Fire Marshal with responsibilities for requiring compliance with national and state-adopted fire safety codes and standards promulgated by the Division of Fire and Life Safety and the Liquefied Petroleum Gas Board and gives authority to the State Fire Marshal to inspect buildings for codes compliance.

South Carolina Fire Academy (23-10-10):

Charges the Fire Academy with the operation of a training facility to upgrade the state's fire service personnel—paid, volunteer and industrial.

## **Office of State Fire Marshal**

### ***Programs***

The Office of State Fire Marshal has regulatory responsibility to ensure compliance with state fire safety regulations. This is accomplished through inspection activities by deputy state fire marshals in the field, code consultation and plans review services provided by the Engineering Services Section. Fire prevention activities aimed at reducing the state's fire death rate are managed by the Public Fire Safety Education Section. Activities include the distribution of smoke alarms, programs in the schools to educate youth and the dissemination of timely fire safety information to the public.

### ***Public Fire Safety Education***

#### ***"Get Alarmed, South Carolina"***

The "Get Alarmed, South Carolina" program is an on-going public fire safety awareness campaign where the main objective is to lower fire deaths by 1) alarming citizens about the fire problem and teaching them about fire safety, and 2) providing smoke alarms to high risk citizens—the elderly, economically depressed and handicapped. Forty-six county coordinators serve as liaisons to assist in distributing materials and smoke alarms for this program.

#### ***School-Based Public Fire Education Curriculum***

The "Freddie the Fire Cat" curriculum is a comprehensive fire safety educational curriculum for students in kindergarten through fifth grade. "Freddie's Fire Smart Kids" is a curriculum for kindergarten and first grades. "Freddie's Fire Safety Friends" is an expanded curriculum for second and third grades. During the fall of 1998,

the fourth- and fifth-grade curriculum, "Freddie Gets Fired Up," was piloted and was introduced into the school system during the fall of 1999. To date, more than 285,000 students (out of a possible 299,000) in kindergarten through fifth grade have received vital fire safety and survival education through these programs. Each curriculum contains lesson plans, student activity workbooks, graduation certificates, a video to coincide with each lesson plan and a storybook introducing "Freddie" and his life story. A video has been produced to accomplish in-service training for teachers to acquaint them with the "Freddie" curriculum.

"Freddie the Fire Safety Cat" is the Office of State Fire Marshal's mascot and is used at various functions by schools, civic groups, churches, government agencies, fire departments, etc. "Freddie," along with educational materials, provides children and adults with a powerful message of being fire safe. The office has two "Freddie" mascot suits.

### ***Fire Incident Reporting***

State law requires the division to collect and analyze data on fire incidents. The division does this through a comprehensive National Fire Incident Reporting System (NFIRS) created for fire departments in South Carolina. This system provides accessibility to data and reports which help departments focus on current problems, predict future problems in their communities and measure whether their programs are working. At a broader level, this information aids the state through work with the legislature. NFIRS has been used to justify the state budget and has helped in the passage of important bills on smoke alarms. It also enables the division to provide more accurate statistical information to the national level.

A software package can be obtained from the Office of State Fire Marshal that takes the place of departments sending in fire incident forms. By entering their own reports, the departments can extract statistics to identify their fire problems. The Office of State Fire Marshal trains the departments to use the software and provides troubleshooting as needed. Training is also provided on the fire incident forms. Seventy computers have been distributed to fire departments.

A document describing the fire statistics collected is compiled and printed in a handbook that is distributed to fire departments across the state.

### ***Fire Death Reports***

When a fire death occurs in South Carolina, a fire fatality form is filled out by a deputy state fire marshal, a fire chief or a coroner. Once this form is completed, it is returned to the Office of State Fire Marshal and added into a database. These statistics are analyzed at the end of each month to give the total number of fire deaths for the month and for the year to include death by county, cause of death, smoke alarm presence, structure death occurred in and age of the deceased. These statistics are used statewide by the media, fire departments, fire organizations, government agencies, etc.

### ***Fire Safety Materials for Distribution***

The office receives many requests for public fire education materials. Coloring books, flyers on smoke alarm maintenance, general fire safety booklets, pencils and stickers are some of the materials sent to fire departments, government agencies, schools, etc. In addition, the office serves as a resource to local fire departments by maintaining a resource center housing videos on various fire safety subjects. They are available on a check-out basis.

### ***Programs and Presentations***

Various presentations are given on fire safety throughout the year. The S.C. Department of Disabilities and Special Needs, Carolina Health Care and S.C. Department of Health and Environmental Control's Division of Women and Children's Services are some of the agencies receiving continuous training. In addition to presentations, many programs have been established by partnering with DHEC, such as the "Save Our Children" program, a sub-program of "Get Alarmed South Carolina."

When home health care nurses discover a home without a smoke detector, they call the county coordinator for their area to schedule a visit to the home. Nurses are taught to conduct home fire safety inspections, and this becomes part of their routine survey.



The S.C. Department of Disabilities and Special Needs contracts with the Office of State Fire Marshal to provide four annual training sessions on fire safety to its staff. The office also trains its staff to provide home fire safety inspections and to install smoke alarms when needed.

The Office of State Fire Marshal also makes presentations and provides displays at annual meetings of state associations including the S.C. State Firemen's Association, S.C. State Association of Fire Chiefs and S.C. Fire Inspectors' Association.

A partnership with the S.C. Safe Kids Coalition enables the development and distribution of a safety calendar to 13,000 elementary classrooms, pediatric offices and day care facilities.

### ***News Releases***

Monthly news releases are generated to inform the public on fire education issues such as heating safety and smoke detector distribution. The releases are sent to newspapers and TV and radio stations. Heating safety, holiday safety, dormitory safety and Fire Prevention Week activities are among recent news releases distributed.

### ***Fire Prevention Week and State Fair***

The Office of State Fire Marshal coordinates statewide Fire Prevention Week campaigns focusing on a specific fire safety topic. The fire service is often involved in activities such as holding exit drills within their communities simultaneously. The office serves as a resource to the general public and the fire service for fire safety materials and presentations.

### ***Burn Camp***

The Office of State Fire Marshal has participated in the Children's Burn Camp of Florida at Walt Disney World since 1995. South Carolina sends burn survivors (children) and buddies. These children are recommended through hospitals and organizations dealing with burned children. The participants are entertained throughout the weekend with no expense to the families. A visit to a major theme park is the highlight of the weekend. Private individuals, fire service organizations and corporations contribute to this cause.

### ***Special Projects***

The office participates in several special events each year including the S.C. SAFE KIDS teleconference. South Carolina also has participated in special studies conducted by FEMA to look at community-based fire education and received a grant to implement such programs. In another study conducted by USFA, South Carolina was identified as one of four states leading the way with effective fire education programs. Partnering with DHEC, a \$150,000 grant dealing with residential fire safety and the installation of smoke alarms was awarded by the Center for Disease Control.

## ***Field Services***

The Field Services staff continued to work to improve its inspection skills and overall employee skills. This was done by attending periodic training classes including proper handling of LP Gas, code changes, legal requirements and customer relations.

The deputies were also encouraged to participate in a wide range of other professional association activities, such as attending their county fire chiefs' association and other fire service organizations. They were encouraged to keep these organizations abreast of changes in code and regulations as they occurred.

The staff continues to work to improve the delivery of services to our customers.

### ***Inspections for Codes Compliance***

Inspections continue to be one of the core functions. Listed below are some of the activities and inspections conducted by deputy state fire marshals.

## ***Building Inspections***

Assembly .....	90
College .....	82
Office .....	62
Day care facilities .....	1,442
Schools .....	1,620
Factory/Industrial .....	13
Hazardous .....	3
State Prisons .....	764
Local Detentions .....	133
Mercantile .....	7
Foster Homes .....	4,294
Group Homes .....	289
CTH/SLP Homes .....	1,185
Family Group Homes .....	236
Hotels/Motels .....	16
Apartments .....	9
Storage .....	3
State-owned Buildings .....	165

### ***Other Inspections***

LP Gas .....	660
Fire Equipment .....	854
Fire Protection Systems .....	612
Fireworks .....	20
Explosives .....	479
Above-ground Fuel Tanks .....	1
Assist Local Inspectors .....	330
Reinspections .....	2,499
Complaint Inspections .....	7
Fire Deaths .....	40
Miscellaneous .....	40
<b>TOTAL .....</b>	<b>15,955</b>

## ***Engineering Services***

### ***Plans Reviews***

The engineering staff provides comprehensive reviews of building designs and building systems to determine compliance with state laws, regulations and codes. These may be plans of state buildings, which are referred by the state engineer's office, day care centers referred by the Department of Social Services (DSS), local prisons referred by the South Carolina Department of Corrections, building plans referred by local jurisdictions, and others as required by state law. This service can identify unsafe designs before the building is constructed, resulting in less expensive and often more effective code compliance. The staff's efforts to improve and streamline the review process with fewer delays for the "customer" (owners, designers, contractors) continues. In FY 2000-2001, 517 projects were reviewed, representing almost 150 million square feet of building space.

### ***Technical Assistance***

The staff provides technical assistance to owners, designers, contractors and private citizens, as well as state and local government officials. This assistance is provided through phone conversations, meetings, on-site visits and letters. The type of assistance ranges from simple questions on requirements, to large and difficult fire protection engineering problems that are not specifically addressed by codes. The office maintains a comprehensive and up-to-date reference library for research into the latest opinions and methods of fire protection

design. The staff also maintains working relationships with regional and national fire protection organizations. This information base, coupled with a trained staff specializing in all aspects of fire and life safety design, is a resource that is not available anywhere else in South Carolina.

### ***Education***

In FY 2000-2001, the engineering staff continued to expand its role in educating designers, contractors and local officials about fire protection requirements and methods. The staff conducted presentations at seminars and professional association meetings, taught courses and published newsletter articles.

	FY 96-97	FY 97-98	FY 98-99	FY 99-00	FY 00-01
Plans Reviewed	509	564	614	503	539
Fire Marshal Certification Courses					
Classes	6	11	9	7	7
Professional Association Presentations	2	2	4	5	28
Articles Published in "Fire & Life Safety News"	2	5	6	2	2

### ***Plans Reviewed***

Buildings .....	73
Sprinklers .....	436
Fire Alarms .....	7
LPG Systems .....	11
Above Ground Tanks .....	8
Clean Agents .....	4
TOTAL .....	539

## **South Carolina Fire Academy**

The Fire Academy's mission is to develop an instructional delivery system through which a standardized, statewide firefighter training curriculum is developed and implemented to train a maximum number of career, volunteer and industrial fire service personnel. Services are provided to accomplish the following activities: developing the skills necessary to command and control emergency operations involving fire, rescue and hazardous materials incidents; developing the managerial and leadership skills for all levels of fire service officers; and developing skills in fire department support functions to include public fire education, fire prevention inspections and investigations.

The Fire Academy has three separate program areas: Resident Training; Regional Training; and Curriculum, Instructor Certification and Accreditation. South Carolina has an estimated 800 fire departments with 18,000 paid and volunteer firefighters. Last year, the Fire Academy trained 15,659 public fire service and emergency personnel and 2,419 industrial fire brigade members.



### ***Resident Training***

The Fire Academy has been in operation at its present site since July 1995. This premier state fire-training Fire Academy features modern classrooms, a 60-room dormitory, cafeteria, drill tower, six-bay fire station, student processing center, two burn buildings, flammable liquid and gases training, propane live-fire training, and two computer-controlled Federal Aviation Agency-funded aircraft training props. Many specialized programs that require live burns are conducted at the Fire Academy site. Also, many industrial customers come to the Fire Academy for their emergency training. Last year, the Fire Academy conducted 164 industrial programs with 2,419 students attending. Industrial customers are both in-state and out-of-state companies. They pay a reasonable fee for this training, and the revenue helps operate the Fire Academy. Industrial revenue is about 33 percent of the Fire Academy budget. The Fire Academy also conducts haz-mat and rescue programs for the S.C. Emergency Preparedness Division, funded by Federal Emergency Management Agency (FEMA) grants. The Fire Academy received an \$80,000 grant from FEMA and the National Fire Academy to conduct specialized terrorism and rescue programs and to purchase equipment, books and materials to support these programs. The Fire Academy also received a \$30,000 grant from FEMA for Incident Command type training.

### ***Curriculum, Accreditation and Certification***

The Fire Academy maintains an instructor certification program for more than 640 part-time instructors, who teach courses at the Fire Academy and in their local fire departments. The instructor certification system involves establishing requirements for entry-level instructors and the recertification of our existing instructors. The instructor certification system is a vital part of the Fire Academy off-campus training. This past year, the Curriculum Section saw the full implementation of the three new programs based on the Essentials Curriculum for Firefighter I and II. All three main courses, 1152, 1153 and 1154, have been delivered throughout the state for an entire year with very few problems encountered. Any changes that were needed were made and distributed. With the implementation of the new Essentials Curriculum completed, the Curriculum Section has begun the process of updating the Emergency Drivers Training Course, along with the Pump Operations Course. Two committees were formed, one for the driver's course and one for the pump course, to direct and guide the rewriting of these two curriculums to ensure the needs of the fire service in the state were met. The two committees were very successful, and the completed courses are expected to be ready for pilot early in the new fiscal year with field delivery starting soon after. Other major curriculum projects included the updating of our hazardous materials courses, along with rewriting and updating of several industrial courses.

The Fire Academy operates a firefighter certification program that is accredited by the International Fire Service Accreditation Congress. The Fire Academy's program includes eight separate certification areas; Firefighter I, Firefighter II, Driver/Operator, Instructor I, Fire Officer I, ARFF, Fire and Life Safety Educator I and Industrial Fire Brigade. The Curriculum Staff has begun looking at the process for adding the Hazardous Materials Operations Level Course to the certification program.

#### ***IFSAC Testing***

Program	#	Pass Rate	Students Tested	Passed
1152	84 Programs	70.9%	1009	716
1153	16 Programs	89.6%	540	484
1154	10 Programs	84%	313	263
2100		76.3%	131	100
3400		98.8%	86	85
4161		70.5%	140	98
4175 FLSE		94.7%	38	36
4503 D/E		65.1%	66	43
			2323	1825

Note: The number tested included the IFSAC challenge test. This was an increase of 138 percent from last year.

### ***Regional Training***

The Fire Academy operates six regional offices, three with full-time staff personnel, and three with part-time staff personnel. The regional offices coordinate and schedule training programs to be conducted at local fire departments or at the regional offices.

This was the busiest year ever at the Fire Academy. There was an increase of 5 percent in courses taught and a 2 percent increase in student attendance. The Fire Academy started 1,008 regional programs, of which: 246 (or 25 percent) were request; 373 (or 38 percent) were training-in-house; and 2 percent were military and industrial in the region. This shows that 65 percent of the programs were delivered when requested. The balance of the programs (or 35 percent) were catalog courses which also were requested by individual fire departments and advertised in the catalog.

The Fire Academy conducted 217 municipal programs as resident programs at the main campus in Columbia, which are broken out as follows:

	<b># of Programs</b>	<b>Number of Students</b>
Resident	90	1,520
Burn Building Support	46	838
Grant	50	807
Resident IOW	27	381
FF Candidate School	4	88
Industrial	164	2,509
<b>TOTAL</b>	<b>381</b>	<b>6,143</b>

The Fire Academy completed 1,273 municipal programs for 15,569 students. These municipal programs had 381,663 student contact hours. Dividing hours by 15,659 students equals 24.37 contact hours per student.

Many of the programs taught in the regions also come to the Fire Academy's main campus in Columbia for live fire burns. The Fire Academy's full-time resident staff also teach and assist with most of the haz mat tech, haz mat tech refresher, confined space, rope rescue and terrorism programs conducted in the regions. The Fire Academy sends instructors and equipment to deliver these programs and supports municipal programs in the region by delivering equipment trailers. The Fire Academy made 196 deliveries and traveled 34,917 miles.

# **DIVISION OF LABOR**

State of South Carolina and federal laws are the source of various rights employers and employees have in their employer/employee relationships. LLR, Division of Labor, is one of several state and federal agencies which administers the laws. Occupational safety, payment of wages, child labor, migrant labor and mediation of disputes between unions and businesses all fall under this division. Elevators and amusement rides also are regulated through this division.

## **Office of Occupational Safety and Health**

### **Compliance Section**

The purpose of the state Occupational Safety and Health Act is to assure working men and women a safe and healthful working environment. To see that the objectives of the act are met, the Compliance Section staff of 16 compliance officers and 12 industrial hygienists conducts inspections to ensure compliance with safety standards and initiate enforcement procedures in cases of noncompliance.

During FY 2000-2001, the Compliance Section conducted 2,177 inspections. Safety inspections numbered 1,857 or 85.3 percent of this total. Health inspections numbered 320 or 14.7 percent of total inspections.

A further analysis of compliance activity reveals the following:

- 1,471 planned inspections
- 243 complaint inspections
- 83 accident and fatality investigations, which involved 32 fatalities
- 44 referral inspections
- 95 unprogrammed related inspections
- 108 follow-up inspections
- 97 programmed related inspections
- 36 monitoring inspections

A total of 5,192 violations were cited. The 1,898 other-than-serious violations accounted for 36.6 percent; 3,225 serious violations accounted for 62.1 percent; and 63 repeat violations accounted for 1.2 percent of the total violations; and six willful violations accounted for less than 1 percent of the total violations. The adjusted penalties for these violations amounted to \$900,530. Penalties collected totaled \$681,655.49.

## OSHA Compliance Activity Fiscal Year 2000-2001

Inspections	2,177
Case Hours	28,809
Case Hours Per Inspection	13.2
Violations	5,192
Serious	3,225
Repeat	63
Other	1,898
Willful	6
Number In Compliance	564
Percent In Compliance	275.9%
Employees Covered	134,321
Employees Covered Per Inspection	62
Percentages:	
Safety Inspections	85.3%
Planned Inspections	67.6%
Accident and Fatality Investigations	3.8%
Complaints	11.2 %
Referrals	2.0 %
Follow-up Inspections	5.0 %
Unprogrammed Related	4.4 %
Programmed Related	4.5 %
Monitoring	1.7 %
Health Inspections	14.7 %

## Technical Support Section

### *Integrated Management Information System*

This section has the responsibility to compile, analyze and prepare accurate data concerning safety and health inspections and activities which will assist in the management of the state OSH program. Data collected is used to plan, direct and evaluate the OSH program and to provide objective information on which to base policy decisions.

## Statistics Section

### *Annual Occupational Injuries and Illnesses Survey*

The annual Bureau of Labor Statistics (BLS) Survey of Occupational Injuries and Illnesses by Standard Industrial Classification (SIC) and the Census of Fatal Occupational Injuries (CFOI) Program are conducted by the Statistics Section of OSH in cooperation with the U.S. Department of Labor, Bureau of Labor Statistics.

Only a relatively small percentage of the total private sector employers are required to report on the BLS survey. Data collected in this survey is based on uniform recordkeeping requirements, which are mandatory under provisions of both the 1970 Occupational Safety and Health Act and corresponding state laws. The data compiled in this survey is used to provide a management tool for safety engineers and persons interested in measurements of work injuries and illnesses.

During 1999, workers in South Carolina's private industry experienced job-related injuries and illnesses at a rate of 5.7 per 100 full-time employees. Of the 1,488,900 persons employed in South Carolina's private sector workforce in 1999, about one out of every 18 workers suffered a work-related injury or illness. A total of 71,900 occupational injuries and illnesses were reported in South Carolina's private industry workplaces in 1999, a 1.8 percent decrease from 1998. Of the 71,900 recordable cases, an estimated 33,500 cases involved lost workdays. About 95.4 percent of the recordable cases were occupational injuries, and 4.6 percent were illnesses.

BLS survey questionnaires were mailed to 4,648 BLS sample units. A relatively small portion of these were excluded because:

- The employer was no longer in operation;
- They were included in a report for another location;
- Duplicate survey forms were received for the same location; or
- The survey form was not mailed because of an inadequate address.

Mailings, original and follow-up, and telephone calls resulted in 3,621 usable BLS survey questionnaires.

A total of 114 fatal occupational injuries were reported in South Carolina in 2000 under the CFOI Program. Highway accidents were the leading cause of the fatal work injuries in South Carolina accounting for 54 fatal injuries, followed by 21 fatalities, including contact with objects and equipment.

## **Standards Section**

Two public hearings were held during FY 2000-2001 to correct, amend or revise 10 existing OSHA standards. The following telephone calls were addressed:

<b>Reason for Telephone Call</b>	<b>Number of Calls</b>
Standards Information	2,068
Technical Information/Advice	443
Standards Interpretation	410
General Information	346
Referrals	869
TOTAL	4,136

## **Legal Review Section**

During fiscal year 2000-2001, there were 38 protested citations. These protests were docketed with the South Carolina Occupational Health and Safety Review Board for hearing under the rules of the board. During this period, 27 cases were closed by agreement of the parties. Others were heard by the board.

# South Carolina Occupational Health and Safety Review Board

Under §41-15-600 through §41-15-640, South Carolina Code of Laws, 1976 (as amended), the South Carolina Occupational Health and Safety Review Board is responsible for hearing and deciding contested cases resulting from citations and penalties and determining time periods for abatement of citations issued by the director of LLR.

The board consists of six members, one from each Congressional district.

## Current Board Members

**James E. Sanderson, Jr.**  
*Congressional District #1*

**J. Blake Lindsey**  
*Congressional District #2*

**Roy R. Hemphill**  
*Congressional District #3*

**Judy R. Brigman**  
*Congressional District #4*

**Elaine L. Craft**  
*Congressional District #5*

**Walter M. Riggs**  
*Congressional District #6*

## S.C. Occupational Health and Safety Review Board Activity Fiscal Year 2000-2001

Review Board Member	No. of Cases Assigned
Fred R. Rothaermel (former member)	11
James E. Sanderson, Jr.	15
Roy R. Hemphill	9
J. Blake Lindsey	26
Judy R. Brigman	2
Walter M. Riggs	5
<b>TOTAL CASES</b>	<b>68</b>

## Office of OSHA Voluntary Programs

The Office of OSHA Voluntary Programs (OVP) provides safety and health courtesy inspections, technical assistance, and safety and health training to aid the business community of South Carolina in voluntary compliance with all areas of the Occupational Safety and Health Act. These confidential services are free to both public and private sector employers upon request. Training resource materials, brochures, booklets, audio-visual programs, seminars, lectures and extended courses have been developed to assist employers in providing their employees a safe and healthful work environment.

The Voluntary Protection Program (VPP) or Palmetto Star Program continues to recognize manufacturing facilities that have exemplary safety and health records and reduced injury and illness rates.

### Education and Training Activity Fiscal Year 2000-2001

Industry Type	# of Training Programs
General Industry	335
Construction	27
Health	333
Local Government	200
State Government	66
TOTAL	961
Contact hours	52,612
Trainees	24,649

### Consultation Activity Fiscal Year 2000-2001

Requests received	483
Total consultative visits	509
• Courtesy inspections	490
• Technical assistance	12
• Follow-ups	7
Total: Establishments visited	509
Total: Hazards identified	9,608
Total: Hazards corrected	9,521
Employees affected	9,608
Workplaces achieving voluntary compliance (2 referred to compliance)	507



## Palmetto Star Program Activity Fiscal Year 2000-2001

Approved Palmetto Star Sites: 37

SIC #:

15	1
87	1
221	2
222	2
2221	6
2228	1
225	1
2258	2
226	1
2261	1
2262	2
2269	1
228	1
2281	2
2282	2
2299	1
2411	1
243	1
2671	1
2824	1
2869	2
3443	1
3714	1
3724	1
3795	1

Document Submission for Review	5
Re-evaluations (3 yrs. re-evaluation)	12
Pending On-site Review	2
Denial/Withdrawal	1
Onsite Initial	2

## Office of Elevators and Amusement Rides

The office was created in 1986 to administer the South Carolina Elevator Code and the South Carolina Amusement Ride Safety Code. To ensure compliance with both codes, the licensing staff of 12 inspectors conducts inspections of new and existing elevator facilities, amusement rides and bungee jumps.

### ***Elevator Safety Inspections***

Under Chapter 16 of Title 41 of the South Carolina Code of Laws, 1976 (as amended), the Office of Elevators and Amusement Rides administers regulations governing construction, alteration, and installation of new elevators, escalators, dumbwaiters, handicapped lifts and moving walks. It also administers safety standards for existing facilities. All safety standards are national consensus standards in accordance with the American National Standards Institute. The office, and the private inspectors it licenses, inspects elevator facilities and issues operating certificates.

Since registration of elevators and related equipment formally began in July 1986, 7,995 elevators and related equipment have been registered in South Carolina. The highest number of registered facilities were in Richland, Charleston, Greenville and Horry counties. The Office of Elevators and Amusement Rides conducted 6,690 inspections of elevators, escalators, dumbwaiters, handicapped lifts and moving walks. Licensed private inspectors conducted an additional 1,153 inspections. There were 7,843 inspections of elevator-related equipment in FY 2000-01.

Fees for the inspections performed by the Office of Elevators and Amusement Rides are based on the contract price for new elevators under construction or the number of floors served by existing elevators. Fees collected for elevator inspections and permitting are as follows:

Inspections and Permits	\$915,088.00
Elevator Fines	\$2,440.00
TOTAL	\$917,528.00

### ***Amusement Ride Safety Inspections***

Under Chapter 18 of Title 41 of the South Carolina Code of Laws 1976 (as amended), the Office of Elevators and Amusement Rides administers regulations to guard against injuries in the assembly, disassembly and use of amusement devices at carnivals, fairs and amusement parks. The office, and any special inspector it licenses, inspects amusement devices and issues operating permits. Inspection fees are based on the type of device being inspected and are set by regulation no more than once per year.

During FY 2000-2001, the office issued 703 operating permits for amusement devices and collected \$67,027.50 in inspection fees. Fines for rides that did not comply with state laws totaled \$1,000 this year.

### ***Bungee Jumping***

The office began regulating the practice of bungee jumping in July 1994. In FY 2000/01, Myrtle Beach was the only site in the state with a bungee jumping device. The office collected \$450 in inspection fees related to bungee jumping.

## **Amusement Device Inspection Activity**

### **Fiscal Year 2000-2001**

Initial Inspection	636
Accident	1
Re-inspection	14
Complaints	3

## Office of Wages & Child Labor

It is the responsibility of the Office of Wages & Child Labor to enforce the South Carolina Labor Laws regarding Payment of Wages and Child Labor. In 1986, the office was given new responsibilities and authority by passage of Act No. 412, a complete revision of the Payment of Wages Law. As signed by the Governor on April 21, 1986, this Act requires employers to give written notice to employees of certain key terms and conditions of their wages, to pay according to this notice, and to keep records of the payments. LLR is authorized to make inspections, issue warnings and citations, and assess civil penalties for violations of the Act.

In 1989, the office was given new responsibilities by passage of Act No. 209, which is an amendment to state child labor laws as signed by the Governor on June 8, 1989. The amendment allows the agency to make findings concerning employers who engage in any oppressive child labor actions, to issue warnings and citations and assess civil penalties for violations of the Act.

### Wage-Related Activity Fiscal Year 2000-2001

During fiscal year 2000-2001, 2,483 businesses were investigated; 1,353 warnings were issued for violations of the record-keeping requirements of 41-10-30; and 1,009 citations were issued against employers for failing to pay wages in violation of 41-10-40. Penalties were assessed against employers, collectively, for \$291,050 of which \$105,165 was collected.

Complaints received	2,483
Complaints investigated	2,483
Warnings issued	1,353
Citations issued	1,009
Violations Cited	7,436
Average number of violations Per investigation	2.99
Compliance investigations (Includes follow-ups)	180

### Child Labor Activity Fiscal Year 2000-2001

During fiscal year 2000-2001, 137 businesses were investigated; 5 warnings were issued for non-hazardous violations; and 93 citations were issued against employers for violation of child labor requirements. Penalties were assessed against employers in the amount of \$59,050 of which \$39,735 was collected.

Child Labor Investigations	137
Warnings issued	5
Citations Issued	93
Violations Cited	273
Average number of violations Per investigation	1.99

## Office of Labor-Management Mediation

Under §41-17-10 of the South Carolina, 1976 (as amended), the LLR director is responsible for assisting in the settlement of labor disputes (except railroads and express companies doing business by rail). Through the Office of Labor-Management Mediation, the director investigates industrial disputes, strikes, lockouts and their causes, and tries to help the two sides reach an agreement. When requested by both sides, mediators will act as arbitrators or appoint other arbitrators. In general, the Office of Labor-Management Mediation tries to eliminate the causes of misunderstanding and differences between organized labor and management.

This office also administers the South Carolina Right to Work Law (S.C. Code of Laws, §41-7-10 through §41-7-90), which provides that the rights of workers shall not be denied or abridged based upon their affiliation or non-affiliation with a labor union.

### Mediation Activity Fiscal Year 2000-2001

Contracts negotiated	123
Union workers involved in negotiations	10,144
Right to Work cases	29
Strikes reported	0
Workers involved in strikes	0
Work hours lost due to strikes	0

# Migrant and Seasonal Farm Workers Commission

The South Carolina Migrant and Seasonal Farm Workers Commission is charged with the responsibility of “examination and supervision of the migrant labor programs in South Carolina, the cooperation with state and federal agencies in improving existing programs, and the coordination of programs to improve the conditions for migrant labor.”

The office operates as a clearinghouse by assisting, coordinating and monitoring programs and services provided by public and private organizations.

The office works closely with all agencies addressing the laws pertaining to farmers and migrant and seasonal farm workers in South Carolina.

During FY 2000-2001, the office accomplished the following goals:

1. Referred problems and issues that affected migrant and seasonal farm workers to the appropriate state or federal agency. These cases involved housing, hiring practices, emergency assistance, terminations, immigration and referrals.
2. Continued to operate a toll-free telephone line with voice mail features so that farm workers and individuals would have access to the office when it is closed or the staff is out of the office.
3. Distributed the South Carolina OSHA poster.
4. Worked on updating the *Services for Workers in South Carolina* handbook in English, which includes emergency numbers to help farm workers and growers obtain services when needed. Obtained a grant from the U.S. DOL to publish the handbook. Worked with other agencies and organizations to have the updated handbook translated into Spanish and published.
5. Distributed the video package containing two videos, “Steps to Compliance- Educational Tool for Growers in South Carolina” and “Avoiding Immigration Discrimination in Agriculture” to grower’s associations, agencies and individuals.
6. Collected and distributed clothing, toys, books and toiletries for migrant workers.
7. Worked with a non-profit company to obtain a grant for migrant housing. The migrant housing will be constructed in Cherokee County and ready for occupancy in February 2002.
8. Spoke to church and civic groups about migrant workers in South Carolina.
9. Began work on a task force to assist employers who hire Spanish-speaking workers.
10. Worked with an elementary school in Columbia and Big Lots #1012 to send school supplies to a Peace Corp volunteer from Lexington, who is stationed in a small town in Nicaragua.

# South Carolina Migrant and Seasonal Farm Workers Commission

Under South Carolina Code of Laws 46-43-20, 1976 (as amended), the South Carolina Migrant and Seasonal Farm Workers Commission is responsible for “maintaining a continuing consultative examination and supervision of the migrant labor program relating to living conditions; health, housing and public assistance and the coordination of federal, state and local programs relating thereto.”

## **SOUTH CAROLINA MIGRANT AND SEASONAL FARM WORKERS COMMISSION**

**Thompson, Smith, chairman**  
**Miriam Bickley, vice chairman**

### **Raymond Tumbleston**

*Vegetable grower  
Edisto Island*

### **Carroll Johnson**

*Southeast/Williamsburg Baptist Assoc.  
Hemingway*

### **Thompson Smith**

*SC Farm Bureau Federation  
Columbia*

### **A. Bill Jenkins**

*Sea Island Health Care Group  
Johns Island*

### **O. Belton Sanders**

*S.C. Employment Security Commission  
Walterboro*

### **Adair McKoy**

*Tomato grower  
Wadmalaw Island*

### **Larry Yonce**

*Peach grower  
Johnston*

### **Barbara Coleman**

*Telamon Corporation  
Columbia*

### **Mary D. Ruschky**

*S.C. Department of Labor, Licensing and  
Regulation  
Columbia*

### **Miriam N. Bickley**

*Department of Social Services  
Columbia*

### **Bruce Johnson**

*Apple grower  
Inman*

### **Thomas Boucounis**

*General grower  
Gray Court*

### **Genova McFadden**

*S.C. DHEC/ Office of Migrant Health  
Columbia*

### **J. J. Diaz**

*Iglesia Biblica Latina Americana, ARP  
Columbia*

### **Ramiro T. Capistran**

*Worker  
York*

# DIVISION OF PROFESSIONAL AND OCCUPATIONAL LICENSING

Occupational licensure has a long history. Modern day licensure has its roots in workers' guilds, which can be traced back to the 10th century in England. The first modern effort to regulate occupations and professions was Virginia's medical practice act in 1639. In the late 1800s, state licensure activity began in earnest, and by 1900, a majority of the states had licensed attorneys, dentists, pharmacists, physicians and teachers. Between 1900 and 1960, most states licensed an additional 20 occupations and professions including accountants, nurses, real estate brokers, barbers, hairdressers, chiropractors and funeral directors. Today, more than 80 occupations and professions are licensed by one or more states.

Occupational licensing is an exercise of the state's inherent police power to protect the health, safety and welfare of its citizens. State licensure is deemed appropriate when:

- unqualified practice poses a serious risk to a consumer's life, health, safety or economic well-being;
- the public cannot accurately judge a practitioner's qualifications; and
- benefits to the public clearly outweigh potential harmful effects of licensure (such as a decrease in the supply of practitioners).

The absence of these conditions generally indicates that licensure is not justified or that some alternative form of regulation such as registration or certification may be appropriate. Proponents of licensure argue that the purpose of licensure is to raise standards of practice, ensure quality service, and establish accepted codes of ethical behavior. In the last two decades, there has been a growing awareness of licensure's concomitant responsibility to promote continuing professional education and competence and to enforce licensure laws against fraudulent, incompetent and unethical behavior.

On Feb. 1, 1994, Act 181 created the South Carolina Department of Labor, Licensing and Regulation (DLLR). This Act restructured a significant portion of state government by merging the Department of Labor, The State Fire Marshal's Office, the South Carolina Fire Academy and 37 professional and occupational licensing boards to form the new agency. The Professional and Occupational Licensing (POL) Division was established to oversee the administration of the licensing boards. The boards are categorized and separated into three related offices:

- Office of Business and Related Services/Dental, Pharmacy and Long Term Care Administrators (BRS/DPL)
- Office of Property, Environmental, Design and Construction Services (OPEDACS)
- Office of Health and Medically Related Professions (OHMRP)



## Board of Accountancy

Administrator: Randall L. Bryant, Acting Administrator  
E-mail Address: bryantr@mail.llr.state.sc.us  
Internet Web Site: www.llr.state.sc.us/POL/Accountancy

POL Division Office: Office of Business and Related Services – Dentistry, Pharmacy,  
Long Term Health Care (OBRS-DPL)  
Assistant Deputy Director: Randall L. Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 104  
Mailing Address: P. O. Box 11329  
Columbia, SC 29211-1329  
Telephone: (803) 896-4492 Fax: (803) 896-4554

Board Established: 1915  
S.C. Code of Laws Section: 40-2-70, et seq. Regulation: 1-10, et seq.  
Board Member Slots: Nine Board Meetings: Monthly  
Licensure Period: July 1 - June 30 Reciprocity Accepted: N/A

### PROGRAM DESCRIPTION

The board examines applicants and issues certificates and licenses to certified public accountants, public accountants and accounting practitioners. The board may discipline certificate and license holders, prescribe rules and regulations, investigate complaints, and in general, regulate the practice of accounting in the state.

### STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
CERTIFIED PUBLIC ACCOUNTANT	4,568	264
PUBLIC ACCOUNTANT	42	0
ACCOUNTING PRACTITIONER	173	9

Total Licenses Issued 2000-2001 (All Categories): 5,056

Exams Passed: 168  
Exams Failed: 741  
Complaints: 27  
Investigations: 28  
Board Hearings: 4  
Licenses Revoked: 100  
Licenses Suspended: 1

# Board of Architectural Examiners

Administrator: Jan B. Simpson  
E-mail Address: simpsonj@mail.llr.state.sc.us  
Internet Web Site: www.llr.state.sc.us/POL/Architects

POL Division Office: Office of Property, Environmental, Design and Construction Services (OPEDACS)  
Assistant Deputy Director: Robert Selman

Board Location: 110 Centerview Drive, Kingstree Building, Suite 201  
Mailing Address: P. O. Box 11419  
Columbia, SC 29211-1419  
Telephone: (803) 896-4408 Fax: (803) 896-4410

Board Established: 1917

S.C. Code of Laws Section: 40-3-05, et seq. Regulation: 11-1, et seq.

Board Member Slots: Six Board Meetings: Quarterly

Licensure Period: Architects - July 1 - June 30 Reciprocity Accepted: Yes  
Firms - Jan. 1 - Dec. 31

## PROGRAM DESCRIPTION

The board's mission is to safeguard the health, safety and welfare of the citizens of South Carolina by registering and regulating architects to ensure competent practitioners in the profession. The board establishes standards of conduct, investigates complaints and engages in disciplinary action when necessary.

## STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
ARCHITECT	3,205	191
ARCHITECTURAL FIRM	983	117

Total Licenses Issued 2000-2001 (All Categories): 4,188

Exams Passed:	12
Exams Failed:	0
Complaints:	57
Investigations:	68
Board Hearings:	0
Licenses Revoked:	0 (Board action)
Licenses Suspended:	0
Licenses Lapsed:	178 (Failure to renew)

# Athletic Commission

Administrator: Randall L. Bryant  
 E-mail Address: halll@mail.llr.state.sc.us  
 Internet Web Site: www.llr.state.sc.us/POL/Athletic

POL Division Office: Office of Business and Related Services – Dentistry, Pharmacy,  
 Long Term Health Care (OBRS-DPL)  
 Assistant Deputy Director: Randall L. Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Ste 104  
 Mailing Address: P. O. Box 11329  
 Columbia, SC 29211-1329  
 Telephone: (803) 896-4494 Fax: (803) 896-4484

Board Established: 1984  
 SC Code of Laws Section: 52-7-10, et seq. Regulation: 20-10, et seq.  
 Board Member Slots: Seven Board Meetings: Monthly  
 Licensure Period: January 1 - December 31 Reciprocity Accepted: No

## PROGRAM DESCRIPTION

The Commission directs, manages and controls boxing, wrestling, sparring events, exhibitions, athletic contests and performances occurring in South Carolina. The Commission stresses protection of the participants of athletic events. It investigates complaints and provides disciplinary actions whenever necessary.

## STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
BOXER	N/A	38
KICKBOXER	N/A	0
SECOND	N/A	33
MANAGER	N/A	17
PROMOTER	N/A	35
WRESTLER	N/A	431
JUDGE	N/A	6
TRAINER	N/A	0
REFEREE	N/A	36
ANNOUNCER	N/A	30
TIMEKEEPER	N/A	9
MATCHMAKER	N/A	2

Total Licenses Issued 00-01 (All Categories): 637

Complaints: 1  
 Investigations: 1  
 Board Hearings: 2  
 Licenses Revoked: 0  
 Licenses Suspended: 0

# Auctioneers Commission

Administrator: Dwight G. Hayes  
E-mail Address: hayesd@mail.llr.state.sc.us  
Internet Web Site: www.llr.state.sc.us/POL/Auctioneers

POL Division Office: Office of Business and Related Services – Dentistry, Pharmacy,  
Long Term Health Care (OBRS-DPL)  
Assistant Deputy Director: Randall L. Bryant

Board Location: 110 Centerview Dr., Kingtree Bldg. Ste 104  
Mailing Address: P. O. Box 11329  
Columbia, SC 29211-1329  
Telephone: (803) 896-4494 Fax: (803) 896-4484

Board Established:	1977		
S.C. Code of Laws Section:	40-6-10, et seq.	Regulation:	14-10, et seq.
Board Member Slots:	Five	Board Meetings:	Quarterly
Licensure Period:	July 1 - June 30	Reciprocity Accepted:	Yes

## PROGRAM DESCRIPTION

The commission monitors and regulates through its statutes, regulations and policies, the standards of conduct for auctioneers, apprentice auctioneers and auction firms in the state.

## STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
AUCTIONEER	881	89
APPRENTICE AUCTIONEER	3	2
AUCTION FIRM	135	19

Total Licenses Issued 2000-2001 (All Categories): 1,129

Exams Passed: 53  
Exams Failed: 6  
Complaints: 14  
Investigations: 14  
Board Hearings: 4  
Licenses Revoked: 1  
Licenses Suspended: 1

\*During FY 2000-2001, 5 Consent Orders were issued, resulting in fines being levied against licensees.

## Board of Barber Examiners

Administrator: Eddie L. Jones  
 E-mail Address: jonese@mail.llr.state.sc.us  
 Internet Web Site: www.llr.state.sc.us/POL/Barber

POL Division Office: Office of Business and Related Services – Dentistry, Pharmacy,  
 Long Term Health Care (OBRS-DPL)  
 Assistant Deputy Director: Randall L. Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 104  
 Mailing Address: P.O. Box 11329  
 Columbia, SC 29211-1329  
 Telephone: (803) 896-4585 Fax: (803) 896-4484

Board Established:	1937	
S.C. Code of Laws Section:	40-7-10, et seq.	Regulation: 17-10, et seq.
Board Member Slots:	Five	Board Meetings: Bi-Monthly
Licensure Period:	July 1 - June 30	Reciprocity Accepted: Yes

### PROGRAM DESCRIPTION

The Board of Barber Examiners is responsible for licensing all barbers, barber shops, barber colleges and instructors. The board is also responsible for conducting examinations of barbers and instructors. Regular inspections are made in all barber shops and barber schools in the state. In addition, the board investigates complaints and provides discipline when necessary.

### STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
REGISTERED BARBER LICENSE	1,627	201
APPRENTICE BARBER LICENSE	0	151
TEACHER LICENSE	347	56
STUDENT PERMIT	27	286
BARBER ASSISTANT LICENSE	14	7
BARBER SHOP LICENSE	1,450	112
BARBER SCHOOL LICENSE	14	0
MASTER HAIRCARE SPECIALIST	1,704	173

Total Licenses Issued 00-01 (All Categories): 5,155

Exams Passed:	590	Board Hearings:	96
Exams Failed:	380	Licenses Revoked:	0
Routine Inspections:	1,128	Licenses Suspended:	14
Complaints:	24	Investigations:	24

## Board for Barrier Free Design

Administrator: Gary F. Wiggins  
E-mail Address: wigginsg@mail.llr.state.sc.us  
Internet Web Site: <http://www.llr.state.sc.us/POL/BarrierFreeDesign>

POL Division Office: Office of Property, Environmental, Design and Construction Services (OPEDACS)  
Assistant Deputy Director: Robert L. Selman

Board Location: 110 Centerview Drive, Kingstree Building, Suite 102  
Mailing Address: P. O. Box 11329  
Columbia, SC 29211-1329  
Telephone: (803) 896-4684 Fax: (803) 896-6038

Board Established:	1974		
S.C. Code of Laws Section:	10-5-210, et seq.	Regulation:	19-400, et seq.
Board Member Slots:	Nine	Board Meetings:	Quarterly
Licensure Period:	NO LICENSES ISSUED	Reciprocity Accepted:	N/A

### PROGRAM DESCRIPTION

The board was created to establish, publish and enforce standards necessary to eliminate architectural barriers to entry and use of public and governmental buildings by citizens with physical disabilities. The mission is to encourage and enable persons with disabilities to achieve maximum personal independence, become gainfully employed, use and enjoy public and governmental buildings and participate fully in society. The board investigates complaints and provides assistance to the construction industry.

### STATISTICAL INFORMATION FY 2000-2001

Routine Inspections:	56
Complaints:	38
Investigations:	36
Board Hearings:	0

# Building Codes Council

Administrator:	Gary F. Wiggins		
E-mail Address:	wigginsg@mail.llr.state.sc.us		
Internet Web Site:	www.llr.state.sc.us/POL/BuildingCodes		
 POL Division Office:	 Office of Property, Environmental, Design and Construction Services (OPEDACS)		
Assistant Deputy Director:	Robert L. Selman		
 Board Location:	 110 Centerview Drive, Kingstree Building, Suite 102		
Mailing Address:	P. O. Box 11329		
	Columbia, SC 29211-1329		
Telephone:	(803) 896-4688	Fax:	(803) 896-6038

Board Established:	1972		
S.C. Code of Laws Section:	6-8-10, et seq.; 6-9-60, et seq.; and 23-43-160, et seq.		
Regulation:	19-470, et seq.; 8-105, et seq.		
Board Member Slots:	Fifteen	Board Meetings:	Quarterly
Licensure Period:	July 1 - June 30	Reciprocity Accepted:	No

## PROGRAM DESCRIPTION

The council approves building codes that must be adopted by local jurisdictions. The council issues licenses to modular manufacturers, their sales representatives, and approves inspection agencies for manufacturing facilities. Staff reviews and approves design plans for all modular buildings sold in South Carolina and issues certification labels for each approved unit to be installed. In 2000-2001, there were 600 model designs approved and 2,485 labels issued. The council issues registrations to all code enforcement officers employed by government entities. Staff approves courses for and providers of required continuing education, and the council pays for all certification courses, examinations of certification and continuing education for code enforcement officers.

## STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES:	NEW LICENSES:
<b>MODULAR CONSTRUCTION:</b>		
Modular Bldg. Manufacturer (0-24 Units Built Annually)	68	15
Modular Bldg. Mfr (25+ Units Built Annually)	19	3
Modular Mfr Representative	135	83
<b>CODE ENFORCEMENT REGISTRATION:</b>		
Building Officials	NA	136
General Combination Inspectors	NA	173
Residential Combination Inspectors	NA	97
Specialty	NA	155
Total Licenses Issued 2000-2001 (All Categories):		884
 Routine Inspections:	 94	 Board Hearings: 0
Complaints:	46	Licenses Revoked: 0

Investigations: 46

Licenses Suspended: 0

## Board of Chiropractic Examiners

Administrator: Alana T. Holmes  
E-mail Address: holmesa@mail.llr.state.sc.us  
Internet Web Site: www.llr.state.sc.us/POL/Chiropractors

POL Division Office: Office of Health and Medically Related Professions (OHMRP)  
Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306  
Mailing Address: P. O. Box 11329  
Columbia, SC 29211-1329  
Telephone: (803) 896-4587 Fax: (803) 896-4719

Board Established:	1932		
S.C. Code of Laws Section:	40-9-10, et seq.	Regulation:	25-10, et seq.
Board Member Slots:	Eight	Board Meetings:	Twice Annually
Licensure Period:	July 1 - June 30	Endorsement Accepted:	Yes

### PROGRAM DESCRIPTION

The Board of Chiropractic Examiners was created to protect the health and safety of the public by establishing qualifications for entry into the profession and by disciplining those chiropractic practitioners who violate South Carolina laws governing their profession.

### STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
DOCTOR OF CHIROPRACTIC	1,093	123
Total Licenses Issued 2000-2001: 1,216		

Exams Passed:	123
Exams Failed:	0
Complaints:	31
Investigations:	31
Board Hearings:	4
Licenses Revoked:	1
Licenses Suspended:	0
Disciplinary Actions:	8



# Contractors' Licensing Board

Administrator: Ronald E. Galloway  
 E-mail Address: gallowar@mail.llr.state.sc.us  
 Internet Web Site: www.llr.state.sc.us/POL/Contractors  
  
 POL Division Office: Office of Property, Environmental, Design and Construction Services (OPEDACS)  
 Assistant Deputy Director: Robert L. Selman  
  
 Board Location: 110 Centerview Drive, Kingstree Building, Suite 102  
 Mailing Address: P. O. Box 11329  
 Columbia, SC 29211-1329  
 Telephone: (803) 896-4686 Fax: (803) 896-4364

Board Established: 1936  
 S.C. Code of Laws Sections: 40-11-5, et seq; 40-79-10, et seq; and 23-45-10, et seq.  
 Regulation: 29-1, et seq.  
 Board Member Slots: Eight  
 Board Meetings: Quarterly  
 Licensure Period: Mechanical & General Contractors (Biennial) - November 1-October 31  
 Burglar/Fire Alarm (Biennial) - 24 months after date issued  
 Fire Sprinkler (Annual) - August 1 - July 31  
 Reciprocity Accepted: Yes - GA, NC, AL, TX (Limited Number of Classifications)

## PROGRAM DESCRIPTION

The board's mission is to regulate the practice of general and mechanical contracting, burglar and fire alarm system businesses, and fire protection sprinkler contractors. The board investigates complaints and disciplines contractors as necessary.

## STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	NEW	Licenses Issued/Renewed	Total Licenses
GENERAL CONTRACTOR (Biennial)*	2,034	5,111	7,145
MECHANICAL CONTRACTOR (Biennial)*	1,265	3,285	4,550
ALARM SYSTEMS BUSINESS (Biennial)*	50	360	410
FIRE PROTECTION/SPRINKLER CONTRACTOR (Annual)	5	142	147

Total Number Licenses in Effect for 2000-2001: 12,252 \*

Registered Employee and/or Certified Qualifiers - 13,000 \*\*

\*\* BUSINESS LICENSE REQUIREMENT (Business entities are required to have registered employee(s) or individual(s) named as the certified qualifier in each classification doing business to remain licensed)

Exams Passed:	925	Board Hearings:	4
Exams Failed:	942	Panel Officer Hearings:	13
Complaints:	167	Licenses Suspended:	2
Violations:	168	Licenses Revoked:	3
Investigations:	335		

\*\* Noted licenses are issued biennially. The total for the year is inclusive of biennial licenses that were issued in the previous license year but remain in effect during the current fiscal year.

# Board of Cosmetology

Administrator: Eddie L. Jones  
E-mail Address: jones@mail.llr.state.sc.us  
Internet Web Site: www.llr.state.sc.us/POL/Cosmetology

POL Division Office: Office of Business and Related Services – Dentistry, Pharmacy,  
Long Term Health Care (OBRS-DPL)  
Assistant Deputy Director: Randall L. Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 104  
Mailing Address: P. O. Box 11329  
Columbia, SC 29211-1329  
Telephone: (803) 896-4494 Fax: (803) 896-4484

Board Established: 1934  
S.C. Code of Laws Section: 40-13-10, et seq. Regulation: 35-10, et seq.  
Board Member Slots: Seven Board Meetings: Bi-Monthly  
Licensure Period: Cosmetologists/Manicurists/Estheticians/Instructors - March 10 - March 9  
Schools/Salons/Booth - July 1 - June 30

## PROGRAM DESCRIPTION

The Board of Cosmetology licenses and regulates cosmetologists, cosmetology instructors and schools, estheticians and manicurists. The board investigates complaints and disciplines when appropriate.

## STATISTICAL INFORMATION 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
SALON	5,655	549
COSMETOLOGIST	14,745	1,786
INSTRUCTOR	386	78
MANICURIST	1,637	519
ESTHETICIAN	172	124
SCHOOL	24	40

Total Licenses Issued 2000-2001 (All Categories): 22,595

Exams Passed: 1,736  
Exams Failed: 674  
Routine Inspections: 6,451  
Complaints: 168  
Investigations: 168  
Board Hearings: 392  
Licenses Revoked: 18  
Licenses Suspended: 12

# Board of Examiners for Professional Counselors, Marriage and Family Therapists and Psycho-Educational Specialists

Administrator: Kate K. Cox  
E-mail Address: coxk@mail.llr.state.sc.us  
Internet Web Site: www.llr.state.sc.us/POL/Counselors

POL Division Office: Office of Health and Medically Related Professions (OHMRP)  
Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306  
Mailing Address: P.O. Box 11329  
Columbia, SC 29211-1329

Telephone: (803) 896-4658 Fax: (803) 896-4719

Board Established:	1985		
S.C. Code of Laws Section:	40-75-10, et seq.	Regulation:	36-10, et seq.
Board Member Slots:	Nine	Board Meetings:	Every Two Months
Licensure Period:	Aug. 31 – Aug. 30 (Biennial)		
Reciprocity:	Only North Carolina MFT Board		
Endorsement Accepted:	Yes		

## PROGRAM DESCRIPTION

The board maintains quality counseling and therapeutic services in South Carolina by licensing qualified professionals. The board provides examinations and licenses for professional counselors, marriage and family therapists, and psycho-educational specialists who have received appropriate education, experience and have passed the required examination.

## STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWALS (Biennial):	NEW LICENSES :
ASSOCIATE COUNSELOR	2	0
MARRIAGE AND FAMILY THERAPIST	18	9
MARRIAGE AND FAMILY THERAPIST INTERN	3	10
SUPERVISOR - MARRIAGE AND FAMILY THERAPIST	6	2
PROFESSIONAL COUNSELOR	164	93
PROFESSIONAL COUNSELOR (ALCOHOL AND DRUG)	1	10
PROFESSIONAL COUNSELOR INTERN	15	83
SUPERVISOR - PROFESSIONAL COUNSELOR	21	10
PSYCHO-EDUCATIONAL SPECIALIST	122	4

Licenses issued during FY 2000-2001 (All categories): 573  
Total Licenses in Effect in FY 2000-2001 (All Categories): 2,597\*

Exams Passed:	95	Board Hearings:	0
Exams Failed:	61	Licenses Revoked:	0
Complaints:	38	Licenses Suspended:	0
Investigations:	38	Disciplinary Actions:	0

\* All licenses are issued biennially. The total is inclusive of biennial licenses that were issued in the previous license year, but remain in effect during the 00-01 fiscal year.

## Board of Dentistry

Administrator: H. Rion Alvey  
 E-mail Address: alveyh@mail.llr.state.sc.us  
 Internet Web Site: <http://www.llr.state.sc.us/POL/Dentistry>

POL Division Office: Office of Business and Related Services – Dentistry, Pharmacy,  
 Long Term Health Care (OBRS-DPL)  
 Assistant Deputy Director: Randall L. Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306  
 Mailing Address: P. O. Box 11329  
 Columbia, SC 29211-1329  
 Telephone: (803) 896-4599 Fax: (803) 896-4596

Board Established:	1875	
S.C. Code of Laws Section:	40-15-10, et seq.	Regulation: 39-10, et seq.
Board Member Slots:	Nine	Board Meetings: Bi-Monthly
Licensure Period:	Jan. 1 - Dec. 31	Reciprocity Accepted: No

### PROGRAM DESCRIPTION

The Board of Dentistry oversees examinations, licensing certification, annual re-registration and regulation of dentists, dental specialists, dental hygienists, dental laboratory technicians and Ortho technicians in the state. The board investigates complaints and disciplines if needed.

### STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
GENERAL DENTISTRY	1,659	84
DENTAL SPECIALIST	410	14
DENTAL HYGIENIST	1,961	145
DENTAL TECHNICIAN	159	5
ORTHO TECHNICIAN	8	1

Total Licenses Issued 2000-2001 (All Categories): 4,446

Exams Passed:	249	Board Hearings:	11
Exams Failed:	0	Licenses Revoked:	0
Routine Inspections:	10	Licenses Suspended:	10
Complaints:	100	Licenses Lapsed:	73
Investigations:	100		

# Board of Registration for Professional Engineers and Land Surveyors

Administrator:	John R. Pitts		
E-mail Address:	pittsj@mail.llr.state.sc.us		
Internet Web Site:	http://www.llr.state.sc.us/POL/Engineers		
 POL Division Office:	 Office of Property, Environmental, Design and Construction Services (OPEDACS)		
Assistant Deputy Director:	Robert L. Selman		
 Board Location:	 110 Centerview Drive, Kingstree Building, Suite 201		
Mailing Address:	P. O. Box 11597 Columbia, SC 29211-1597		
Telephone:	(803) 896-4422	Fax:	(803) 896-4427

Board Established:	1922		
S.C. Code of Laws Section:	40-22-10, et seq.	Regulation:	49-10, et seq.
Board Member Slots:	Eight	Board Meetings:	Every Two Months
Licensure Period:	July 1 - June 30		
Reciprocity Accepted:	Comity - Must Meet S.C. Requirements		

## PROGRAM DESCRIPTION

The board administers laws and regulations governing the practice of engineering and land surveying in the state. The board's primary goals are: to ensure that only properly qualified and competent engineers and land surveyors are licensed to practice; to promote technical competency and ethical standards consistent with the Rules of Professional Conduct applicable to engineers and land surveyors; and to appropriately discipline practitioners who are found guilty of violating laws governing engineering and land surveying.

## STATISTICAL INFORMATION FY 2000-01

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
PROFESSIONAL ENGINEER	11,338	687
PROF ENGINEER & LAND SURVEYOR	200	0
LAND SURVEYOR	979	24
ENGINEERING FIRM (COA)	1,881	201

Total Licenses Issued 2000-2001 (All Categories): 15,310

Exams Passed:	601
Exams Failed:	391
Complaints:	200
Investigations:	200
Board Hearings:	1
Licenses Revoked:	0
Licenses Suspended:	2

# Board of Environmental Certification

Administrator: Dona Caldwell  
E-mail Address: caldweld@mail.llr.state.sc.us  
Internet Web Site: www.llr.state.sc.us/POL/Environmental

POL Division Office: Office of Property, Environmental, Design and Construction Services (OPEDACS)  
Assistant Deputy Director: Robert L. Selman

Board Location: 110 Centerview Drive, Kingstree Building, Suite 201  
Mailing Address: P.O. Box 11409  
Columbia, SC 29211-1409  
Telephone: (803) 896-4430 Fax: (803) 896-4424

Board Established: 1966  
S.C. Code of Laws Section: 40-23-10, et seq. Regulation: 51-10, et seq.  
Board Member Slots: Nine Board Meetings: Six Times Annually  
Licensure Period: July 1 - June 30 Reciprocity Accepted: Yes

## PROGRAM DESCRIPTION

The purpose of the board is to license qualified individuals to protect the environment for the citizens of the state. These licenses include operators of water treatment plants, distribution systems, wastewater treatment plants, pools and spas, and well drillers. If necessary, the board will discipline individuals who do not comply with requirements.

## STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES:	NEW LICENSES ISSUED:
CERTIFIED POOL/SPA OPERATOR	2,356	660
WATER TREATMENT	1,874	361
BIOLOGICAL WASTEWATER	2,488	394
PHYSICAL/CHEMICAL WASTEWATER TREATMENT	1,922	403
WELL DRILLER	561	92
WATER DISTRIBUTION	0	1,578

Total Licenses Issued 2000-2001 (All Categories): 12,689

Exams Passed: 1,835  
Exams Failed: 1,518  
Complaints: 4  
Investigations: 20  
Board Hearings: 2  
Licenses Revoked: 1  
Licenses Suspended: 1

## Board of Registration for Foresters

Administrator: Dwight G. Hayes  
E-mail Address: hayesd@mail.llr.state.sc.us  
Internet Web Site: www.llr.state.sc.us/POL/Forestry

POL Division Office: Office of Business and Related Services – Dentistry, Pharmacy,  
Long Term Health Care (OBRS-DPL)  
Assistant Deputy Director: Randall L. Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 104  
Mailing Address: P. O. Box 11329  
Columbia, SC 29211-1329  
Telephone: (803) 896-4494 Fax: (803) 896-4484

Board Established:	1961		
S.C. Code of Laws Section:	48-27-10, et seq.	Regulation:	53-10, et seq.
Board Member Slots:	Seven	Board Meetings:	Quarterly
Licensure Period:	July 1 - June 30		
Reciprocity Accepted:	Yes - States with Comparable Licensing Requirements		

### PROGRAM DESCRIPTION

The Board of Registration for Foresters registers those who are qualified by education and experience to perform professional forestry work for private landowners, wood-using industries, state and federal agencies, and other woodland owners. It receives and investigates complaints and follows through with appropriate actions against those who violate registration laws.

### STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
FORESTER	710	32
	Total Licenses Issued 2000-2001:	742

Exams Passed:	20
Exams Failed:	10
Complaints:	2
Investigations:	2
Board Hearings:	0
Licenses Revoked:	0
Licenses Suspended:	0

## Board of Funeral Service

Administrator: Dwight G. Hayes  
E-mail Address: hayesd@mail.llr.state.sc.us  
Internet Web Site: www.llr.state.sc.us/POL/Funeral

POL Division Office: Office of Business and Related Services – Dentistry, Pharmacy,  
Long Term Health Care (OBRS-DPL)  
Assistant Deputy Director: Randall L. Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 104  
Mailing Address: P. O. Box 11329  
Columbia, SC 29211  
Telephone: (803) 896-4494 Fax: (803) 896-4484

Board Established: 1955  
SC Code of Laws Section: 40-16-10, et seq. Regulation: 57-10, et seq.  
Board Member Slots: Eleven Board Meetings: Quarterly  
Licensure Period: July 1 - June 30 Reciprocity Accepted: Yes

### PROGRAM DESCRIPTION

The Board of Funeral Service regulates and prescribes standards for funeral service, including embalmers and funeral directors. The board issues funeral home permits and licenses, provides regular inspections for funeral homes, and keeps records of apprentices. The board maintains a file of public complaints concerning licensees, and the disposition of complaints.

### STATISTICAL INFORMATION FY 2000-01

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
APPRENTICE FUNERAL DIR/EMBALMER	8	66
FUNERAL DIRECTOR/EMBALMER	1,277	39
FUNERAL HOME	457	21

Total Licenses Issued 2000-2001 (All Categories): 1,868

Exams Passed:	82
Exams Failed:	59
Routine Inspections:	173
Complaints:	42
Investigations:	42
Board Hearings:	0
Licenses Revoked:	1
Licenses Suspended:	1

\* During FY 2000-2001, 20 Consent Orders were issued, resulting in fines being levied against licensees.



## Board of Registration for Geologists

Administrator: Dwight G. Hayes  
E-mail Address: hayesd@mail.llr.state.sc.us  
Internet Web Site: www.llr.state.sc.us/POL/Geologists

POL Division Office: Office of Business and Related Services – Dentistry, Pharmacy,  
Long Term Health Care (OBRS-DPL)  
Assistant Deputy Director: Randall L. Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 104  
Mailing Address: P. O. Box 11329  
Columbia, SC 29211-1329  
Telephone: (803) 896-4494 Fax: (803) 896-4484

Board Established: 1986  
S.C. Code of Laws Section: 40-77-10, et seq. Regulation: 131-1, et seq.  
Board Member Slots: Five Board Meetings: Twice Annually  
Licensure Period: July 1 - June 30  
Reciprocity Accepted: Yes (By agreement with certain states which have comparable licensing requirements)

### PROGRAM DESCRIPTION

This board administers and enforces South Carolina law governing the conduct of geologists. It evaluates qualifications, receives complaints, provides discipline and supervises applicant examinations for licensure.

### STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
REGISTERED GEOLOGIST	488	30
GEOLOGIST IN TRAINING	0	8

Total Licenses Issued 2000-2001: 526

Exams Passed: 32  
Exams Failed: 30  
Complaints: 1  
Investigations: 1  
Board Hearings: 0  
Licenses Revoked: 0  
Licenses Suspended: 0

# Board of Long Term Health Care Administrators

Administrator: Dana B. Welborn  
E-mail Address: welbornd@mail.llr.state.sc.us  
Internet Web Site: www.llr.state.sc.us/POL/LongTermHealthCare

POL Division Office: Office of Business and Related Services – Dentistry, Pharmacy,  
Long Term Health Care (OBRS-DPL)  
Assistant Deputy Director: Randall L. Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 202  
Mailing Address: P.O. Box 11329  
Columbia, SC 29211-1329  
Telephone: (803) 896-4544 Fax: (803) 896-4555

Board Established: 1970  
S.C. Code of Laws Section: 40-35-10, et seq. Regulation: 93-10, et seq.  
Board Member Slots: Ten Board Meetings: Quarterly  
Licensure Period: July 1 - June 30  
Reciprocity Accepted: NAB Examination (Score of 113 or Above)

## PROGRAM DESCRIPTION

It is the duty of the board to develop and enforce standards for individuals who work as nursing home or community residential care facility administrators. The Board licenses qualified individuals, investigates complaints and takes disciplinary action when required.

## STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
NURSING HOME ADMINISTRATOR	285	25
COMMUNITY RESIDENTIAL CARE FACILITY ADMINISTRATOR	646	63
DUALLY LICENSED ADMINISTRATORS	128	3

Total Licenses Issued 2000-2001 (All Categories): 1,150

Exams Passed: 198  
Exams Failed: 48  
Complaints: 104  
Investigations: 73  
Board Hearings: 1  
Licenses Revoked: 1  
Licenses Suspended: 5  
Licenses Lapsed: 81

# Manufactured Housing Board

Administrator: Gary F. Wiggins  
 E-mail Address: wigginsg@mail.llr.state.sc.us  
 Internet Web Site: www.llr.state.sc.us/POL/ManufacturedHousing  
  
 POL Division Office: Office of Property, Environmental, Design and Construction  
 Services (OPEDACS)  
 Assistant Deputy Director: Robert L. Selman  
  
 Board Location: 110 Centerview Drive, Kingstree Building, Suite 102  
 Mailing Address: P. O. Box 11329  
 Columbia, SC 29211-1329  
 Telephone: (803) 896-4682 Fax: (803) 896-6038

Board Established: 1973  
 S.C. Code of Laws Section: 40-29-10, et seq. Regulation: 19-425, et seq.  
 Board Member Slots: Eleven Board Meetings: Monthly  
 Licensure Period: Manufacturers, Sales Persons, Dealers - July 1 - June 30  
 Contractors, Installers, Repair Persons - Jan. 1 - Dec. 31  
 Reciprocity Accepted: No

## PROGRAM DESCRIPTION

The board enforces and coordinates federal and state laws governing the manufactured housing (mobile home) industry. The board licenses manufacturers, retail dealerships, sales persons, contractors, installers and repair persons, and investigates consumer complaints against licensees. The board is the administrative agency for the U.S. Department of Housing and Urban Development and is required to investigate and enforce federal manufactured housing construction and safety standards.

## STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
MFG HSG RETAIL DEALER	553	56
MFG HSG RETAIL SALESPERSON	470	105
MFG HSG MANUFACTURER	118	3
MFG HSG MULTI-LOT SALESPERSON	910	284
MFG HSG CONTRACTOR	202	51
MFG HSG INSTALLER	22	5
MFG HSG REPAIRER	17	0

Total Licenses Issued 2000-2001 (All Categories): 2,796

Exams Passed:	214	Administrative Hearings:	49
Exams Failed:	96	Board Hearings:	69
Routine Inspections:	770	Licenses Revoked:	2
Complaints:	752	Licenses Suspended:	4
Consent Agreements:	3	Licenses Denied:	9
Investigations:	31		

## Massage/Bodywork Therapy

Administrator: Eddie L. Jones  
E-mail Address: jonese@mail.llr.state.sc.us  
Internet Web Site: www.llr.state.sc.us/POL/MassageTherapy

POL Division Office: Office of Business and Related Services – Dentistry, Pharmacy,  
Long Term Health Care (OBRS-DPL)  
Assistant Deputy Director: Randall L. Bryant

Location: 110 Centerview Drive, Kingstree Building, Suite 104  
Mailing Address: P.O. Box 11329  
Columbia, SC 29211-1329  
Telephone: (803) 896-4588 Fax: (803) 896-4484

Established: 1997  
S.C. Code of Laws Section: 40-30-10, et seq. Regulation: 77-100, et seq.  
Member Slots: Five - Advisory Panel ; Five - Disciplinary Panel  
Meetings: At the Call of the Chair  
Licensure Period: July 1 - June 30  
Reciprocity Accepted: Yes

### PROGRAM DESCRIPTION

Administrative licensure is provided for qualified massage/bodywork therapists. This is an administrative licensure program with an appointed advisory panel to develop standards and regulations and a separate disciplinary panel to review and determine appropriate disciplinary actions for those who may be in violation of the law.

### STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
MASSAGE/BODYWORK THERAPIST	501	383

Total Licenses Issued 2000-2001: 884

Routine Inspections:	0
Complaints:	13
Investigations:	13
Board Hearings:	3
Licenses Revoked:	0
Licenses Suspended:	1

## Board of Medical Examiners

Administrator: John D. Volmer  
E-mail Address: volmerj@mail.llr.state.sc.us  
Internet Web Site: www.llr.state.sc.us/POL/Medical

POL Division Office: Office of Health and Medically Related Professions (OHMRP)  
Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 202  
Mailing Address: P O Box 11289  
Columbia, SC 29211-1289  
Telephone: (803) 896-4500 Fax: (803) 896-4515

Board Established: 1920

S.C. Code of Laws Section: 40-47-10, et seq. Regulation: 81-10, et seq.

Board Member Slots: Ten Board Meetings: Quarterly

Licensure Period: Physician - July 1 - June 30  
Respiratory Care Practitioner - March 1 - Feb. 28  
Physician Assistant - Jan. 1 - December 31  
Anesthesiologist's Assistant - Jan. 1 - Dec. 31

Reciprocity Accepted: No

### PROGRAM DESCRIPTION

The primary mission of the board is to protect the public and fulfill two major functions: (1) licensing physicians, physician assistants, respiratory care practitioners; and anesthesiologist's assistants, and (2) investigating and disciplining licensees found to be engaged in misconduct as defined in the Medical Practice Act, Physician Assistant Practice Act and Anesthesiologist's Assistant Practice Act. This includes illegal, unethical or incompetent conduct.

### STATISTICAL INFORMATION 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
PHYSICIAN	12,148	840
PHYSICIAN ASSISTANT	273	62
RESPIRATORY CARE PRACTITIONER	1,801	177
ANESTHESIOLOGIST'S ASSISTANT	0	0

Total Licenses Issued 2000-2001 (All Categories): 15,301

Complaints: 314  
Investigations: 264  
Board Hearings: 29  
Panel Hearings: 12  
Licenses Revoked: 2  
Licenses Suspended: 17

# Board of Nursing

Administrator: Martha S. Bursinger  
 E-mail Address: bursingm@mail.llr.state.sc.us  
 Internet Web Site: www.llr.state.sc.us/POL/Nursing

POL Division Office: Office of Health and Medically Related Professions (OHMRP)  
 Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 202  
 Mailing Address: P.O. Box 12367

Columbia, SC 29211-2367  
 Telephone: (803) 896-4550 Fax: (803) 896-4525

Board Established: 1935  
 S.C. Code of Laws Section: 40-33-10, et seq. Regulation: 91-10, et seq.  
 Board Member Slots: Nine Board Meetings: Bi-Monthly  
 Licensure Period: Feb. 1 - Jan. 31  
 Reciprocity Accepted: Yes

## PROGRAM DESCRIPTION

The purpose of the Board of Nursing is to assure the safe and effective practice of nursing in South Carolina. The board licenses qualified individuals as registered nurses or licensed practical nurses. Complaints are investigated and disciplinary action is taken when necessary.

## STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
REGISTERED NURSE (RN)	35,249	1,384 (By Exam)
REGISTERED NURSE (RN) REINSTATEMENT	588	2,348 (By Endorsement)
PRACTICAL NURSE (LPN)	10,772	483 (By Exam)
PRACTICAL NURSE (LPN) REINSTATEMENT	236	435 (By Endorsement)

\* Licensed Registered Nurses (RNs) who qualify may apply for additional special categories of licensure. These categories of licensure below were issued during the fiscal year but are not included in the annual total:

RN OFFICIAL RECOGNITION PRACTITIONER*	963	317
RN PRESCRIPTIVE AUTHORITY*	436	150

Total Licenses Issued 2000-2001 (RN and LPN): 51,495

Exams Passed:	1,522 (1,102 RN - 420 LPN)
Exams Failed:	302 (225 RN - 47 LPN)
Complaints:	382
Investigations:	376
Panel Hearings:	13
Licenses Revoked:	3
Licenses Suspended:	57

## Board of Occupational Therapy

Administrator:	Brenda M. Owens
E-mail Address:	owensb@mail.llr.state.sc.us
Internet Web Site:	www.llr.state.sc.us/POL/OccupationalTherapy
POL Division Office:	Office of Health and Medically Related Professions (OHMRP)
Assistant Deputy Director:	Ruby Brice McClain
Board Location:	110 Centerview Drive, Kingstree Building, Suite 306
Mailing Address:	P. O. Box 11329 Columbia, SC 29211-1139
Telephone:	(803) 896-4683      Fax: (803) 896-4719

Board Established:	1977		
S.C. Code of Laws Section:	40-36-5, et seq.	Regulation:	94-1, et seq.
Board Member Slots:	Seven	Board Meetings:	Quarterly
Licensure Period:	March 16 - March 15 (Biennial)		
Reciprocity Accepted:	Endorsement Only		

### PROGRAM DESCRIPTION

The Board of Occupational Therapy examines and issues licenses to qualified occupational therapists and their assistants. The board also investigates complaints involving therapists and disciplines practitioners when necessary.

### STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSE:	NEW LICENSES ISSUED:
OCCUPATIONAL THERAPIST	848	115
CERTIFIED OCCUPATIONAL THERAPIST ASSISTANT	267	59

Total Licenses Issued 2000-2001 (All Categories): 1,289

Exams Passed:	73
Exams Failed:	10
Complaints:	6
Investigations:	6
Board Hearings:	0
Licenses Revoked:	0
Licenses Suspended:	0

## Board of Examiners in Opticianry

Administrator:	Kate K. Cox
E-mail Address:	coxk@mail.llr.state.sc.us
Internet Web Site:	www.llr.state.sc.us/POL/Opticians
POL Division Office:	Office of Health and Medically Related Professions (OHMRP)
Assistant Deputy Director:	Ruby Brice McClain
Board Location:	110 Centerview Drive, Kingstree Building, Suite 306
Mailing Address:	P. O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4681      Fax: (803) 896-4719

Board Established:	1978		
S.C. Code of Laws Section:	40-38-10, et seq.	Regulation:	96-10, et seq.
Board Member Slots:	Seven	Board Meetings:	Six - Annually
Licensure Period:	Oct. 1 - Sept. 30		
Reciprocity Accepted:	No		

### PROGRAM DESCRIPTION

The mission of the board is to administer, coordinate and enforce the provisions of the S.C. Opticianry Law. The board examines and licenses opticians in the state, registers apprentices and administers examinations appropriate to the education and experience of the candidate to determine qualifications to adequately serve the public as an optician. It also investigates complaints and disciplines opticians and apprentices if necessary.

### STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
OPTICIAN	402	18
OPTICIAN (CONTACT LENS)	143	7
OPTICIAN APRENTICE	90	25

Total Licenses Issued 2000-2001 (All Categories): 685

Exams Passed:	26
Exams Failed:	20
Complaints:	7
Investigations:	7
Board Hearings:	0
Licenses Revoked:	0
Licenses Suspended:	0



## Board of Examiners in Optometry

Administrator:	Kate K. Cox
E-mail Address:	coxk@mail.llr.state.sc.us
Internet Web Site:	www.llr.state.sc.us/POL/Optometry
POL Division Office:	Office of Health and Medically Related Professions (OHMRP)
Assistant Deputy Director:	Ruby Brice McClain
Board Location:	110 Centerview Drive, Kingstree Building, Suite 306
Mailing Address:	P. O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4679      Fax: (803) 896-4719

Board Established:	1917		
S.C. Code of Laws Section:	40-37-10, et seq.	Regulation:	95-10, et seq.
Board Member Slots:	Seven	Board Meetings:	8 Meetings Annually
Licensure Period:	Oct. 1 - Sept. 30		
Reciprocity Accepted:	No		

### PROGRAM DESCRIPTION

The board examines and licenses optometrists to practice in the state. It investigates complaints against licensees and disciplines if necessary. The board determines the quality of vision care to be provided to the public and administers examinations appropriate to the education and experience of candidates to determine whether they are qualified to practice optometry. Licensees must acquire continuing education credits to maintain licenses and stay abreast of latest developments in the profession.

### STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
OPTOMETRIST	589	36

Total Licenses Issued 2000-2001: 625

Exams Passed:	36
Exams Failed:	1
Complaints:	16
Investigations:	16
Board Hearings:	1
Licenses Revoked:	0
Licenses Suspended:	0
Disciplinary Actions:	1

## Board of Pharmacy

Administrator:	Randall L. Bryant, Acting Administrator		
E-mail Address:	funderbm@mail.llr.state.sc.us		
Internet Web Site:	www.llr.state.sc.us/POL/Pharmacy		
 POL Division Office:	 Office of Business and Related Services – Dentistry, Pharmacy, Long Term Health Care (OBRS-DPL)		
Assistant Deputy Director:	Randall L. Bryant		
 Board Location:	 110 Centerview Drive, Kingstree Building, Suite 306		
Mailing Address:	P. O. Box 11927 Columbia, SC 29211-1927		
Telephone:	(803) 896-4700	Fax:	(803) 896-4596

Board Established:	1876		
S.C. Code of Laws Section:	40-43-10, et seq.	Regulation:	99-43, et seq.
Board Member Slots:	Eight	Board Meetings:	Five Times Annually
Licensure Period:	Pharmacists - May 1 - April 30 Permits - July 1 - June 30 Technician Registration - July 1 - June 30		
Reciprocity Accepted:	Yes		

### PROGRAM DESCRIPTION

The board protects the health and safety of the public by: enforcing laws and regulations governing pharmacies; performing routine annual inspections of drug outlets and pharmacies; issuing licenses to pharmacists, permits to drug outlets and pharmacies, and registrations to technicians, administering the reciprocity process to qualified pharmacists from other states; receiving and investigating complaints; holding administrative hearings against pharmacists, permit holders, and technicians; and developing laws and regulations necessary in the regulation of the pharmacy profession.

### STATISTICAL INFORMATION FY 2000-2001

LICENSE/PERMIT CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
PHARMACIST	5,134	265
PHARMACY, NON RESIDENT, NON-DISPENSING DRUG OUTLET PERMIT, MEDICAL GAS/LEGEND DEVICES, AND WHOLESALE DISTRIBUTOR PERMIT	2,424	808
PHARMACY TECHNICIAN	3,249	1,491

Total Licenses/Permits Issued 2000-2001 (All Categories): 13,371

Exams Passed:	265	Board Hearings:	12
Exams Failed:	15	Licenses Revoked:	0
Biennial Routine Inspections:	975	Licenses Suspended:	4
Complaints:	172	Investigations:	154

# Board of Physical Therapy Examiners

Administrator: Brenda M. Owens  
E-mail Address: owensb@mail.llr.state.sc.us  
Internet Web Site: www.llr.state.sc.us/POL/PhysicalTherapy

POL Division Office: Office of Health and Medically Related Professions (OHMRP)  
Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306  
Mailing Address: P. O. Box 11329  
Columbia, SC 29211-1329  
Telephone: (803) 896-4655 Fax: (803) 896-4719

Board Established: 1952  
S.C. Code of Laws Section: 40-45-5, et seq. Regulation: 101-1, et seq.  
Board Member Slots: Nine Board Meetings: Every Two Months  
Licensure Period: Jan. 1 - Dec. 31 (Biennial)  
Reciprocity Accepted: Endorsement Only

## PROGRAM DESCRIPTION

The board administers, coordinates and enforces regulations relating to physical therapy in S.C. This involves the registration of all physical therapists and physical therapist assistants. The board evaluates qualifications of applicants and investigates persons engaged in the practice of physical therapy in order to protect the public from unauthorized and unqualified practitioners.

## STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
PHYSICAL THERAPIST	1,812	203
PHYSICAL THERAPIST ASSISTANT	775	69

Total Licenses Issued 2000-2001 (All Categories): 2,859

Exams Passed: 0 - (Exams administered nationally via computer)  
Exams Failed: 0  
Complaints: 17  
Investigations: 17  
Board Hearings: 0  
Licenses Revoked: 0  
Licenses Suspended: 0

## Pilotage Commission

Administrator: Randall L. Bryant  
 E-mail Address: bryantr@mail.llr.state.sc.us  
 Internet Web Site: www.llr.state.sc.us/POL/Pilotage

POL Division Office: Office of Business and Related Services – Dentistry, Pharmacy,  
 Long Term Health Care (OBRS-DPL)  
 Assistant Deputy Director: Randall L. Bryant

Board Location: 110 Centerview Drive, Kingstree Building, Suite 104  
 Mailing Address: P.O. Box 11329  
 Columbia, SC 29211-1329  
 Telephone: (803) 896-4415 Fax: (803) 896-4484

Board Established: 1872  
 S.C. Code of Laws Section: 54-15-40, et seq. Regulation: 136-01, et seq.  
 Board Member Slots: Six Board Meetings: Quarterly  
 Licensure Period: All licenses issued and renewed by the Commission - None through LLR  
 Reciprocity Accepted: No

### PROGRAM DESCRIPTION

No licenses are issued through LLR. The commission licenses qualified harbor pilots for the Ports of Charleston, Port Royal, Georgetown and/or Little River. All applicants must be individually approved by the commission majority before they are placed into the apprenticeship program for training and qualification for licensure by the commission. The commission investigates complaints against licensees and takes appropriate action when necessary.

### STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
CHARLESTON BAR AND HARBOR PILOTS	16	4
GEORGETOWN BAR AND HARBOR PILOTS	2	0
PORT ROYAL BAR AND HARBOR PILOTS	1 + (8 Associates Charleston Pilots)	0
Total Licenses Issued 2000-2001:		23

Complaints: 2  
 Investigations: 2 - Conducted by Commission  
                           2 - Incident Investigations Conducted by the Coast Guard  
 Board Hearings: 0  
 Licenses Revoked: 0  
 Licenses Suspended: 0

## Board of Podiatry Examiners

Administrator: John D. Volmer  
E-mail Address: volmerj@mail.llr.state.sc.us  
Internet Web Site: www.llr.state.sc.us/POL/Podiatry

POL Division Office: Office of Health and Medically Related Professions (OHMRP)  
Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 202  
Mailing Address: P. O. Box 11329  
Columbia, SC 29211-1329  
Telephone: (803) 896-4685 Fax: (803) 896-4515

Board Established: 1935  
S.C. Code of Laws Section: 40-51-10, et seq. Regulation: 134-10, et seq.  
Board Member Slots: Five Board Meetings: Semi-Annual  
Licensure Period: January 1 - December 31  
Reciprocity Accepted: Yes

### PROGRAM DESCRIPTION

This board issues licenses to qualified practitioners in podiatric medicine who have received proper training and education in the field. The board investigates consumer complaints and provides discipline if necessary.

### STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
PODIATRIST	132	11

Total Licenses Issued 2000-2001: 143

Exams Passed:	11
Exams Failed:	6
Complaints:	7
Investigations:	7
Board Hearings:	0
Licenses Revoked:	0
Licenses Suspended:	0

## Board of Psychology Examiners

Administrator: Patricia F. Glenn  
E-mail Address: glennp@mail.llr.state.sc.us  
Internet Web Site: www.llr.state.sc.us/POL/Psychology

POL Division Office: Office of Health and Medically Related Professions (OHMRP)  
Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306  
Mailing Address: P. O. Box 11329  
Columbia, SC 29211-1329  
Telephone: (803) 896-4664 Fax: (803) 896-4687

Board Established: 1968  
S.C. Code of Laws Section: 40-55-20, et seq. Regulation: 100-10, et seq.  
Board Member Slots: Eight Board Meetings: Every Other Month  
Licensure Period: Dec. 1 - Nov. 30  
Reciprocity Accepted: No

### PROGRAM DESCRIPTION

The board regulates practitioners of psychology, accepts applications and holds examinations for candidates to practice psychology in S.C. The board has adopted a code of ethics governing licensed psychologists. The board investigates complaints and provides discipline.

### STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
PSYCHOLOGIST	516	32

Total Licenses Issued 2000-2001: 548

Exams Passed:	32
Exams Failed:	0
Complaints:	15
Investigations:	15
Board Hearings:	0
Licenses Revoked:	0
Licenses Suspended:	0

## Board of Pyrotechnic Safety

Administrator: Robert L. Selman  
E-mail Address: selmanr@mail.llr.state.sc.us  
Internet Web Site: <http://www.llr.state.sc.us/POL/Pyrotechnic>

POL Division Office: Office of Property, Environmental, Design and Construction Services (OPEDACS)  
Assistant Deputy Director: Robert L. Selman

Board Location: 110 Centerview Drive, Kingstree Building, Suite 201  
Mailing Address: P. O. Box 11329  
Columbia, SC 29211-1329  
Telephone: (803) 896-4420 Fax: (803) 896-4410

Board Established: 1979

S.C. Code of Laws Section: 40-56-10, et seq. Regulation: 19-405, et seq.

Board Member Slots: Six Board Meetings: Bi-Annually

Licensure Period: July 16 - July 15 Reciprocity Accepted: No

### PROGRAM DESCRIPTION

The Board of Pyrotechnic Safety assures compliance with state laws and regulations pertaining to the storage and sale of pyrotechnics (fireworks) within the state. Licenses are issued to qualified pyrotechnic wholesale distributors, wholesale storage facilities and jobbers of fireworks. Staff provides technical interpretations of the law, performs inspections, investigates complaints and provides assistance to local enforcement officials to assure that facilities which store and offer for sale pyrotechnic products meet state law.

### STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES:	NEW LICENSES:
WHOLESALE FIREWORKS DISTRIBUTOR	17	6
FIREWORKS JOBBER	6	2
WHOLESALE STORAGE (CLASS B)	3	0

Total Licenses Issued 2000-2001 (All Categories): 34

Routine Inspections: 45 - State-Licensed Facilities & Permitted Storage Area Inspections  
426 - Municipal/County Retail Facility Conformance Inspections

Complaints: 32

Investigations: 32

Board Hearings: 0

Licenses Revoked: 0

Licenses Suspended: 0

# Board of Real Estate Appraisers

Administrator: Robert L. Selman  
 E-mail Address: selmanr@mail.llr.state.sc.us  
 Internet Web Site: www.llr.state.sc.us/POL/RealEstateAppraisers  
  
 POL Division Office: Office of Property, Environmental, Design and Construction  
 Services (OPEDACS)  
 Assistant Deputy Director: Robert L. Selman  
  
 Board Location: 110 Centerview Drive, Kingstree Building, Ste 201  
 Mailing Address: P. O. Box 11847  
 Columbia, SC 29211-1847  
 Telephone: (803) 896-4440 Fax: (803) 896-4404

Board Established: 1991  
 S.C. Code of Laws Section: 40-60-10, et seq. Regulation: 137-100, et seq.  
 Board Member Slots: Seven Board Meetings: Quarterly  
 Licensure Period: July 1 - June 30 Reciprocity Accepted: Yes

## PROGRAM DESCRIPTION

The board: establishes qualifications for appraiser certification, licensure and registration; administers examinations; investigates complaints; provides discipline; and regulates all other matters pertaining to the conduct and activities of real estate appraisers.

## STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
REGISTERED APPRAISER	28	5
LICENSED APPRAISER	358	8
CERTIFIED GENERAL APPRAISER	482	38
APPRAISAL APPRENTICE	376	153
CERTIFIED RESIDENTIAL APPRAISER	554	22
CERTIFIED RESIDENTIAL MASS APPRAISER	4	0
CERTIFIED GENERAL MASS APPRAISER	7	0
LICENSED MASS APPRAISER	16	0

Total Licenses Issued 2000-2001 (All Categories): 2,360

Exams Passed:	82	Licenses Revoked:	2
Exams Failed:	41	Licenses Suspended:	2
Complaints:	108	Letters of Caution:	19
Investigations:	85	Consent Orders:	21
Board Hearings:	3		
License Upgrade Reviews:	96		



# Real Estate Commission

Administrator: Robert L. Selman  
E-mail Address: selmanr@mail.llr.state.sc.us  
Internet Web Site: www.llr.state.sc.us/POL/RealEstateCommission

POL Division Office: Office of Property, Environmental, Design and Construction Services (OPEDACS)  
Assistant Deputy Director: Robert L. Selman

Board Location: 110 Centerview Drive, Kingstree Building, Suite 201  
Mailing Address: P.O. Box 11847  
Columbia, SC 29211-1847  
Telephone: (803) 896-4440 Fax: (803) 896-4404

Commission Established: 1956  
S.C. Code of Laws Section: 40-57-5, et seq. Regulation: 105-1, et seq.  
Member Slots: Nine Board Meetings: Monthly  
Licensure Period: July 1 - June 30 (Biennial)  
Reciprocity Accepted: Yes - Education and Examination (NC, GA, W V, KY)

## PROGRAM DESCRIPTION

As a regulatory office within the POL Division of LLR, the South Carolina Real Estate Commission establishes qualifications for licensure to practice real estate; ensures licensee compliance with the license law; disciplines licensees found in violation; and recommends legislation which protects the public without stifling innovation and growth within the real estate industry.

## STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY (licenses are renewed biennially)*:	NEW LICENSES:
BROKER-IN-CHARGE	210
BROKER	177
SALESMAN	1,892
TIME SHARE SALESMAN	471
PROPERTY MANAGER-IN-CHARGE	70
PROPERTY MANAGER	150

New Licenses Issued During 2000-2001 (All Categories): 2,970

Total Licenses In Effect 2000-2001 (All Categories): 31,626 \*

Exams Passed:	4,112	Investigations:	306
Exams Failed:	1,831	Board Hearings:	9
Routine Inspections:	187	Licenses Revoked:	0
Complaints:	309	Licenses Suspended:	2
Consent Orders:	28	Letters of Caution:	40
Voluntary Surrender:	1		

\* All licenses are issued biennially. The total is inclusive of biennial licenses that were issued in the previous license year, but remain in effect during the 1999-2000 fiscal year.

# Residential Builders Commission

Administrator: Robert L. Selman  
E-mail Address: selmanr@mail.llr.state.sc.us  
Internet Web Site: www.llr.state.sc.us/POL/ResidentialBuilders

POL Division Office: Office of Property, Environmental, Design and Construction  
Services (OPEDACS)  
Assistant Deputy Director: Robert L. Selman

Board Location: 110 Centerview Drive, Kingstree Building, Suite 102  
Mailing Address: P. O. Box 11329  
Columbia, SC 29211-1329  
Telephone: (803) 896-4696 Fax: (803) 896-4656

Board Established: 1974  
S.C. Code of Laws Section: 40-59-10, et seq. Regulation: 106-10, et seq.  
Board Member Slots: Seven Board Meetings: Monthly  
Licensure Period: July 1 - June 30  
Reciprocity Accepted: Yes - North Carolina

## PROGRAM DESCRIPTION

The commission licenses all residential builders and registers all specialty contractors in residential construction doing business in the state. Additionally, the commission receives and investigates complaints from home owners who are having problems with builders or specialty contractors.

## STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
RESIDENTIAL BUILDER	8,166	608
SPECIALTY CONTRACTOR	11,798	2,954
HOME INSPECTOR	646	223

Total Licenses Issued 2000-2001 (All Categories): 20,610

Exams Passed:	232
Exams Failed:	238
Complaints:	1,101
Inspections:	3,703
Board Hearings:	97
Licenses Revoked:	16
Licenses Suspended:	11
Orders Against Inactive:	110
Licenses (Not to Renew):	59

# Board of Social Work Examiners

Administrator:	Patricia F. Glenn
E-mail Address:	glennp@mail.llr.state.sc.us
Internet Web Site:	www.llr.state.sc.us/POL/SocialWorkers
POL Division Office:	Office of Health and Medically Related Professions (OHMRP)
Assistant Deputy Director:	Ruby Brice McClain
Board Location:	110 Centerview Drive, Kingstree Building, Suite 306
Mailing Address:	P. O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4665      Fax: (803) 896-4687

Board Established:	1968		
S.C. Code of Laws Section:	40-63-10, et seq.	Regulation:	110-10, et seq.
Board Member Slots:	Seven	Board Meetings:	Every Other Month
Licensure Period:	Jan. 1 - Dec. 31		
Reciprocity Accepted:	No		

## PROGRAM DESCRIPTION

This Board reviews applicant credentials and licenses social workers who practice in the state. The Board licenses four levels of social workers. The Board investigates complaints against licensees and disciplines licensees when it is determined to be necessary.

## STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
INDEPENDENT SOCIAL WORKER	686	60
MASTER SOCIAL WORKER	1,648	148
BACCALAUREATE SOCIAL WORKER	1,368	52
TEMPORARY SOCIAL WORKER	N/A	90

Total Licenses Issued 2000-2001 (All Categories): 4,052

Exams Passed:	159
Exams Failed:	81
Complaints:	18
Investigations:	18
Board Hearings:	0
Licenses Revoked:	0
Licenses Suspended:	0
Disciplinary Actions:	3

# Board of Speech-Language Pathology and Audiology

Administrator: Veronica Reynolds  
 E-mail Address: reynoldsv@mail.llr.state.sc.us  
 Internet Web Site: www.llr.state.sc.us/POL/Speech

POL Division Office: Office of Health and Medically Related Professions (OHMRP)  
 Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306  
 Mailing Address: P. O. Box 11329

Columbia, SC 29211-1329  
 Telephone: (803) 896-4650 Fax: (803) 896-4719

Board Established: 1974  
 S.C. Code of Laws Section: 40-67-10, et seq. Regulation: 115-20, et seq.  
 Board Member Slots: Five Board Meetings: Quarterly  
 Licensure Period: April 1 - March 31 (Biennial)  
 Interns Only: Monthly for 12-month period  
 Endorsement Accepted: Yes

## PROGRAM DESCRIPTION

This board's primary responsibility is to protect the public through the regulation of professionals who practice speech-language pathology or audiology. It investigates complaints and disciplines when necessary.

## STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
AUDIOLOGIST	115	10
AUDIOLOGIST - INACTIVE STATUS	9	0
AUDIOLOGIST - INTERN	0	6
SPEECH-LANGUAGE PATHOLOGIST	700	63
SPEECH-LANGUAGE- INACTIVE STATUS	51	0
SPEECH-LANGUAGE PATHOLOGIST - INTERN	54	47
SPEECH ASSISTANT	2	0

Total Licenses Issued 2000-2001 (All Categories): 1,059

Complaints: 13  
 Investigations: 13  
 Board Hearings: 2  
 Licenses Revoked: 0  
 Licenses Suspended: 1

\* All licenses are issued biennially. The total is inclusive of biennial licenses that were issued in the previous license year, and remain in effect during the 2000-2001 year.

# Board of Veterinary Medical Examiners

Administrator: Alana T. Holmes  
E-mail Address: holmesa@mail.llr.state.sc.us  
Internet Web Site: www.llr.state.sc.us/POL/Veterinary

POL Division Office: Office of Health and Medically Related Professions (OHMRP)  
Assistant Deputy Director: Ruby Brice McClain

Board Location: 110 Centerview Drive, Kingstree Building, Suite 306  
Mailing Address: P. O. Box 11329  
Columbia, SC 29211-1329  
Telephone: (803) 896-4598 Fax: (803) 896-4719

Board Established: 1920  
S.C. Code of Laws Section: 40-69-10, et seq. Regulation: 120-10, et seq.  
Board Member Slots: Eight Board Meetings: Twice Annually  
Licensure Period: Jan. 1 - Dec. 31  
Reciprocity Accepted: No

## PROGRAM DESCRIPTION

The Board of Veterinary Medical Examiners aims to protect citizens by ensuring that only qualified and competent veterinary practitioners operate in S.C. The board establishes requirements for practitioners and enforces those requirements. It investigates complaints and disciplines when necessary.

## STATISTICAL INFORMATION FY 2000-2001

LICENSE CATEGORY:	RENEWAL LICENSES ISSUED:	NEW LICENSES ISSUED:
VETERINARIAN	1,055	69
ANIMAL HEALTH TECHNICIAN	68	9

Total Licenses Issued 2000-2001 (All Categories): 1,201

Exams Passed: 78  
Exams Failed: 0  
Complaints: 32  
Investigations: 32  
Board Hearings: 8  
Licenses Revoked: 0  
Licenses Suspended: 3  
Disciplinary Actions: 7

# OFFICE OF LEGISLATIVE LIAISON

The Legislative Liaison Office (LLO), which falls under the Office of the Director, handles all legislation, internally and externally, that affects the South Carolina Department of Labor, Licensing and Regulation (LLR), including the professional and occupational licensing boards/commissions, the Department of Labor, the South Carolina Fire Academy and the Office of State Fire Marshal. The LLO facilitates the submission of legislation to the General Assembly as well as tracks and monitors all legislation that affects the agency. Since LLR is a cabinet agency, the LLO works closely with the Governor's Office in the initial filing stages and throughout the Legislative Session to have input on all legislation affecting the divisions of the agency.

The agency established a templating process for rewriting the licensing acts for LLR boards and commissions in 1996, Act 453, which was approved and passed by the General Assembly. Since that time, the agency has assisted several boards and commissions in rewriting their statutes. While the agency's input is limited to the structured format and content as it relates to administrative issues, it does not infringe upon the boards' autonomy and responsibility to regulate their respective professions.

During the 2000 Legislative Session, LLR filed and passed 13 regulations, most of which were changes to the boards' existing regulations to make them better comply with their current practice acts. Five practice acts passed this session, and seven more are anticipated to pass in 2001. The other bills filed by LLR that passed in 2000 were statutory changes to current practice acts and labor laws, not total rewrites. The following is a list of LLR practice acts, bills, and regulations that passed during Legislative Session 2000:

## **Practice acts passed this session:**

- S. 560 Real Estate Appraisers Practice Act
- S. 962 Professional Engineers and Land Surveyors Practice Act
- H. 3735 Burglar Alarm Practice Act
- H. 4378 Barrier Free Design Practice Act
- H. 4392 Auctioneers Practice Act

## **Bills passed offering statutory changes:**

- S. 493 Cosmetology Board Statutory Changes Bill
- S. 571 Accountancy Board Statutory Changes Bill
- S. 952 Architecture Board Continuing Education Bill
- S. 958 Pharmacy Board Statutory Changes Bill
- H. 4304 Real Estate Commission Broker-in-Charge Bill
- H. 4349 Residential Builders Commission Certificate of Authorization Bill
- H. 4552 Fire Academy Advisory Committee Bill
- H. 4685 Environmental Board Water Distribution Bill
- H. 4752 Nursing Board Volunteer Bill

## **Regulations passed this session:**

- |  |                    |
|--|--------------------|
| R. 2463 Chiropractic Board Regulations               | Effective: 6/23/00 |
| R. 2488 Contractors Board Regulations                | Effective: 5/26/00 |
| R. 2464 Elevator & Amusement Ride Safety Regulations | Effective: 3/29/00 |
| R. 2495 Engineers & Land Surveyors Board Regulations | Effective: 7/28/00 |
| R. 2489 Funeral Board Regulations                    | Effective: 3/29/00 |
| R. 2515 Long Term Health Care Board Regulations      | Effective: 6/14/00 |
| R. 2467 Manufactured Housing Board Regulations       | Effective: 5/26/00 |

R. 2437	Medical Board-Respiratory Care Regulations	Effective: 5/26/00
R. 2465	Medical Board-Certificate Regulations	Effective: 5/26/00
R. 2466	Medical Board-Osteopathic Regulations	Effective: 5/26/00
R. 2378	Occupational Therapy Board Regulations (Total rewrite)	Effective: 5/26/00
R. 2468	Pharmacy Board Regulations (Total rewrite)	Effective: 5/26/00
R. 2377	Physical Therapy Board Regulations (Total rewrite)	Effective: 5/26/00

# OFFICE OF PUBLIC INFORMATION

The function of the Office of Public Information is to keep the public aware of LLR's programs, activities and services. In addition to answering questions from the media and the general public on every aspect of the agency, this office publishes and distributes the agency's posters, booklets, newsletters and other publications. The office also oversees the content and design of the agency's Web site.

In response to requests from workers, licensees, members of the fire service, the public and businesses, the Office of Public Information provides copies of various agency publications. The office also fulfills the department's obligations under the state's Freedom of Information Act by providing information from the agency's files in response to requests from the news media, businesses, workers and other interested persons. The Office of Public Information also is responsible for publication of the agency's Annual Report, administration of the Safety Achievement Awards Program and management of the South Carolina OSHA Subscription Service.

## **POSTERS**

### **Division of Labor**

SCLLR-1	Labor Law Abstract (required of all employers)
SCLLR-5 SH-94	Occupational Safety and Health (required of all employers)
SCLLR-5	Occupational Safety and Health (Spanish version)

### **S.C. Workers' Compensation Commission**

NOTICE	"Workers' Compensation Works for You" (must be posted by all employers subject to Workers' Compensation laws)
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### **S.C. Employment Security Commission**

UCI-104	"Workers Pay No Part of the Cost for Job Insurance" (required of all employers)
UCI-105	"If You Become Unemployed" (required of all employers)

## **FORMS**

OSHA Form 200 - Log and Summary of Occupational Injuries and Illnesses  
OSHA Form 101 - Supplementary Record of Occupational Injuries and Illnesses  
Elevator Registration Forms

## **PUBLICATIONS**

South Carolina Department of Labor, Licensing and Regulation Annual Report  
South Carolina Department of Labor, Licensing and Regulation Directory of Programs  
South Carolina Labor Laws  
South Carolina Occupational Safety and Health Standards Additions for General Industry and Construction  
Occupational Safety and Health Program Directives  
South Carolina OSHA Information Memoranda  
South Carolina OSHAGRAM  
South Carolina Occupational Injury and Illness Survey  
South Carolina Elevator and Amusement Ride Codes and Regulations  
Occupational Health and Safety Review Board Rules of Procedure  
Employee/Employer Rights and Responsibilities Under South Carolina and Federal Law  
Understanding South Carolina OSHA

Additional publications from the Division of Fire and Life Safety and the Division of Professional and Occupational Licensing, including brochures and newsletters, are available. For more information, call (803) 896-4380.



**SOUTH CAROLINA DEPARTMENT OF LABOR,  
LICENSING AND REGULATION  
2000-2001 FISCAL YEAR EXPENDITURES**

	<b>Fiscal Year 1999-2000</b>	<b>Fiscal Year 2000-2001</b>
Division of Labor	\$5,237,232	\$5,385,916
Division of Fire and Life Safety	\$4,251,690	\$4,473,419
Division of Professional and Occupational Licensing	\$10,916,336	\$11,324,566
Division of Administration	\$3,272,144	\$3,174,990
Employer Contributions	\$3,353,455	\$4,129,734
Total Labor, Licensing and Regulation	\$27,430,857	\$28,488,625